

# NOTICE

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## CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 11th day of February, 2016, at 2:00 pm at Comanche National Bank, Palo Pinto County, Palo Pinto, Texas. Commissioners met at the Bank to sign checking account signature card.

At 3pm the ESD Board met in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to order at 3:05pm. Commissioners present were Lynn Reasoner, Bob McCormick, Ryan Dunn and Carolyn Land. Also attending were Jim Harvey and Garrison Blue. Ricky D. Jones came into the meeting late and left early.
- Public Comment-President Lynn Reasoner asked if anyone would like to address the Board. There were no comments.
- Minutes of previous meeting- Bob made a motion to accept the minutes. Ryan second. Motion passed 4-0.
- Convene in executive session-E SD # 1 will convene in executive session as authorized by Texas Government Code Section 551.074 (Personnel Matters). Before any closed meeting is convened, the Presiding Officer will publicly identify the section of the Act authorizing the closed meeting. All final votes, action or decisions will be taken in open meeting. At 3:10pm Commissioners went into Executive Session to discuss personnel matters.
- Reconvene in Open Session- ESD #1 reconvened in open session at 4:05pm
- Possible action on items discussed in Executive Session- No decisions were made after executive session.
- Treasures report – Ricky D. Jones & Misty Moon
- Approval of checks written since last meeting –No checks were written since the last meeting.
- Approval of accounts payable –Misty informed the Board four invoices had been received. Four invoices are Palo Pinto County Auditor office \$3,861.07, Midcom for January maintenance\$600, February maintenance \$600 and Palo Pinto County Appraisal District for \$4,792.56. Check #1515 to Palo Pinto County Auditor was voided due to incorrect invoice information.
- Approve/Reject reconciliation of bank statements from previous months. Misty reviewed the check book and bank statement showing an outstanding check for \$3,861.07. Balance is \$720,725.15. The bank statement and check book were compared and signed. Ricky D. Jones came in the meeting at this point. Bob made a motion to accept the treasurer report, paying invoices and accept the reconciliation of the bank statement. Ricky second. Motion passed 5-0.
- Amend budget for 2015-Misty outlined 2015 amended budget #2 to the Board. Ricky made a motion to accept the final amended budget #2 for 2015. Bob second. Motion passed 5-0

- Amend budget for 2016 as necessary. Misty added line items to the budget. Additional line items include 5 line items for communication, Administrative assistant salary and EMS. Ryan makes a motion to accept amended budget #2. Bob second. Motion passed 5-0.
- Report Mike Simpson on status of FIRENET communication system- Mike reported that there is a need for ESD #1 to enter into Memorandums of Understanding and agreement with other radio systems operators within the region to provide for pre-planned, pre-coordinated inter-operable communications. Mike requested approval of a motion to allow him to request activations on as many systems as possible to further the inter-operable communications goal. Ryan made a motion to allow Mike to act on behalf of ESD #1 and authorized him to execute and enter into such Memorandums of Understanding and agreements. Bob second, Motion passed 4-0.  
Mike reported on County communication truck/ Mobile command truck. The County has a lease with Mike for use of the truck so that it has State exempt license plates. Mike visited with the Board about insurance on this truck. He discussed liability insurance on the truck. County is paying insurance on the truck up to \$300,000. Truck will be used by Emergency Management. Various insurance scenarios were discussed.
- Approve/Reject distribution of tax monies to Volunteer Fire Departments. No requests were made.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted
- Report/Consider County ISO rating for Palo Pinto County Chad and Lynn are meeting with ISO insurance rating personnel. Graford and Gordon seem to be the most urgent. Both VFD Chiefs have the questionnaire that need to be answered. Insurance rates are at stake in each community. After these first two communities are brought online then we will work County wide ratings. Discussion also included getting new rating posted in County newspapers so citizens could benefit from lower ratings.
- Report Emergency Manager-Chad Jordan-Chad reported that he had been working with Lipan on response time. Lipan wants to have agreement with Palo Pinto County to be toned out for an area south of Interstate 20. Structure fires County wide response time need to be reviewed and improved. Dispatch needs to be included because this could be part of the ISO rating system. Because all 11 VFD fall under one governing body, Palo Pinto County can be considered one department. Burn Ban is on. Chad also reported that he is the Flood Plain Manager for the County.
- Consider EMS Questionnaire/Contract/Annual Report- Lynn reported that Tri-City had an ambulance that they cannot use because they do not have enough trained staff. Commissioner Pierce picked up the ambulance and has parked it over at Dempsey in a garage. Santo EMS has an ambulance that they reported is in need of repairs. It has been reported that this ambulance may be parked outside of Santo VFD & EMS building. This was a concern. 2015 County wide EMS dispatch calls have been requested. The County system is slow and a quality printer is needed to calculate total calls for each department.
- Discuss/Consider/Report on EMS for the County-McCormick & Dunn-Lynn asked that a contract and Annual report be available for Board consideration at the next meeting in March. Lynn would like for funds to be made available upon completion of the contract and Annual Report. Contracts should be returned immediately and Annual Report due back as soon as they can show receipts. Commissioners were encouraged to submit questions for John Carlton, lawyer, to Misty so she can compile questions.

Questions will be carried to Galveston that will allow John Carlton time for review before conference in Palo Pinto on March 2, 2016.

- Review/Approve training for ESD Commissioners-Itinerary- Lynn reviewed the itinerary with Bob and Ryan. All agreed that they could be at the conference by 2pm on Thursday.
- Items submitted by Commissioners for discussion.
- Set date for next meeting. The next meeting will be an education and training session on March 2, 2016 at the County Extension Service Building at 10am. ESD #2 and County Commissioners have been invited. The next regular will be March 17, 2016.
- Adjourn The meeting adjourned at 6:15am

Dated this the 13<sup>th</sup> Day of February 2016

By Carolyn Land

Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551. [Consultation with Attorney] , 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.