

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 23rd day of June, 2016, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Vice President Ryan Dunn called the meeting to Order at 3:02pm. Commissioners present were Ryan Dunn, Bob McCormick and Carolyn Land. Visitors present Judy Cathey, Charles Kitchens, and Jim Harvey. Lynn Reasoner came into the meeting as noted in the minutes. Ricky Jones did not attend.
- Public Comments – No comments were presented.
- Minutes of previous meeting-Land- Bob made a motion to approve the minutes as written. Ryan second. Motion passed 3-0.
- Treasures report – Mistie & Jones
 - Approval of checks written since last meeting –Mistie reported that no checks were written since the last meeting.
 - Approval of accounts payable –Mistie reported that Pro Power draft for the month was \$68.45. Midcom presented an invoice for \$600 for monthly maintenance.
 - Approve/Reject reconciliation of bank statements from previous month- Commissioners reviewed the bank statement and check book. Both reflect a balance of \$847,252.72. Bob made a motion to approve accounts payable and reconciliation of the bank statement. Carolyn second. Motion passed 3-0.
 - Discuss/Consider 2016 contract Edgin, Parkman, Fleming, Fleming, PC- Carolyn made a motion to approve the Audit contract as written. Bob second. Motion passed 3-0.
 - Discuss /Approve Quick Book categories Quik Book Mistie reviewed the Quick Book categories. Categories will be identical to the 2016 Budget.
- Amend budget for 2016 as necessary. Amendment Mistie reviewed line items on the proposed amendments to the 2016 budget. A copy of the Amendment changes will be attached to the minutes. A Travel expense item was questioned. It was thought that Mistie, Mike Simpson, Chad might be approved for travel. Bob made a motion to approve the categories and accounts listed on 2016 budget. Ryan second. Motion passed 4-0. Lynn came into the meeting during this agenda item.
- Approve/Reject Interlocal Agreement for Assessment and Collection of property taxes-Linda Tuggle-Carolyn made a motion to approve signing the Interlocal Agreement for assessment and collection of property taxes by Linda Tuggle, Tax Assessor-Collector Office. The contract will begin August 1, 2016 and will run for one year. Bob second. Motion passed 4-0.
- Presentation Mr. Steve Butcher regarding tax abatement-Steve Watson presented presentation on-American Precision Ammunition desire to relocate to Mineral Wells. It was thought this company could hire as many as 300 workers. Location is planned for property near Fort Walters. All abatement

forms will be completed for American Precision Ammunition. Steve Butcher will attend the next ESD #1 meeting and make formal request for abatement.

- Discuss/ Approve GIS mapping issues procedures- Because of necessary 911 dispatch adjustment, Teresa Gilbert ask for a contact person to assist with decisions on 911 map adjustments. . She further explained that she can use Google Earth and check on response time. Carolyn made a motion for Ryan to be Contact person and have authority to make decisions on 911 mapping. Bob second. Motion passed 4-0.
- Approve/Reject/Discuss Commissioners Court Amended Order for ESD #2 funding--ESD #2 provided a signed copy of Funding Agreement for the \$18,000 that Commissioners Court ordered. In the contract ESD #2 agreed to provide an account for expenditures on \$18,000 by December 31,2016. Carolyn made a motion to sign contract and write ESD 2 a check for \$18,000. Bob second. Motion passed 4-0.
- Report/Action Mike Simpson on County Communication Issues-FIRENET-Mike Simpson reported on batteries that have prematurely aged because of electrical outage. Mike suggested that possible work on replacing AGM batteries could be completed by July 4, 2016. The cost of the batteries is covered in the 2016 budget. The main hub has recently developed an issue. Mike said he would check on the problem tomorrow. Insurance coverage was discussed. He will report back on the problem. Mike also had the opportunity to check Gordon's radios which are not in compliance. He will work with Gordon on getting them into compliance. He reported on FCC compliance issues and possible upcoming audits. Mike wants to be positive that we stay in compliance with the FCC. Inventory and legal issues were discussed.
- Approve/Reject distribution of tax monies to Volunteer Fire Departments. No VFD's submitted Annual reports. PK East, Gordon and Graford have not been funded. PK East has not returned any paperwork and have not had their radios programed. Carolyn agreed to continue to ask for paperwork.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted
- Consideration rewriting criteria VFD Contracts and Annual Reports with Volunteer Fire Departments- Commissioners ask that Mistie and Carolyn bring suggested changes back to the board next meeting. Red line copies are requested. Lynn talked to the board about SFFMA training and record keeping.
- Consider EMS Questionnaire/Contract/Annual Report- No EMS Funding Agreement Annual Report was submitted for consideration.
- Discuss/Consider/Report on EMS for the County-McCormick & Dunn-Bob reported he wanted to request 911 data from Sheriff's office. ESD #1 would need to request the data by letter. Ryan explained that he would be interested in which hospital location EMS transport. Ryan made a motion to request data and send letter to Sheriff Office with formal request. Bob second. Motion passed 4-0. No date has been set to meet with EMS coordinators. It was suggested that a date be set by Bob and Ryan. After date for meeting is set, make effort to get as many Coordinators there as possible.
- Report from Palo Pinto Emergency Manager-Chad Jordan -Mistie reported that Office is working on qualifying flood victims for FEMA assistance. She needs 2 more houses to qualify. Lynn and Ryan made some suggestions. Judy Cathey provided names and addresses for possible flood victims in Gordon area.
- Convene in executive session-ESD # 1 will convene in executive session as authorized by Texas Government Code Section 551.074 (Personnel Matters). Before any closed meeting is convened, the

Presiding Officer will publicly identify the section of the Act authorizing the closed meeting. All final votes, action or decisions will be taken in open meeting. ESD #1 went into Executive Session at 4:34pm. At 5:20pm ESD #1 reconvened into regular session. No action was taken.

- Items submitted by Commissioners for discussion.- No items were submitted.
- Set date for next meeting.- The next meeting dates will be scheduled for July 7, 2016 at the Steve Perdue Training Center and July 21, 2016 at the Court house. Both meetings will begin at 3pm.
- Adjourn- The meeting adjourned at 5:21pm.

Dated this the 25th Day of June 2016

By Carolyn Land
Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.