

NOTICE

CALLED BOARD MEETING

PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 6th day of September, 2016, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Lynn Reasoner called the meeting to order at 3:10pm. Commissioners present were Lynn Reasoner, Ricky Jones and Carolyn Land. Bob McCormick was not in attendance. Visitors present were Jack Rymer, Patrick Edmondson, Mike Pool and Robert Finn with Matrix Consulting.
- Public Comments – No one wanted to address the Board.
- Minutes of previous meeting- Land – Ricky made a motion to approve the minutes as written. Lynn second. Motion passed 3-0.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars
Chief Jack Rymer. PK West Side VFD presented information that they are in need of a new Pumper/Rescue fire truck. He reported that PK West Side formed a committee to evaluate their needs. They believe they will spend approximately \$50,000 to \$80,000 to purchase this truck. A report on their needs, requirements and conditions are outlined by a report from the committee. PK West has a Board of Directors that will need to approve before a purchase takes place. Ricky made a motion to approve PK West purchasing fire truck up to \$80,000. Carolyn second. Motion passed 3-0.
- Presentation VFIS Insurance- Approve/reject additional insurance Coverage-David Hubbard- Carolyn reported that David has ask to be on the September 27, 2016 Agenda. She suggested that this Agenda item be tabled until the next meeting.
- Treasures report –
 - Approval of checks written since last meeting – One check for \$53.00 to City of Graford for Graford VFD water bill was written since the last meeting.
 - Approval of accounts payable -Misty provided the following invoices for consideration: Pro Power \$98.90, and The Lone Star News Group \$165.00 and Graford VFD expenses include City of Graford \$44.50 and Century Link \$134.09
 - Approve/Reject reconciliation of bank statements from previous month- Mistie explained that the bank statement was printed at the bank since a copy was not received through the mail. Commissioners reviewed bank statement and check book. Ricky made a motion to approve the Treasurer Report. Carolyn second. Motion passed 3-0.
- Amend budget for 2016 as necessary. No budget amendment. Collection of taxes for this year is approximately \$2,000 more than 2015. Mistie agreed to put together a chart on what has been paid out and what expenses are expected until the end of the year.
- Discuss/Amend 2017 Budget-No Amendments were necessary at this meeting.
- Consider ESD # 1 tax rate –review tax projections-The Mineral Wells Index ran the tax rate notification advertisement that is required by law. All required paperwork has been completed.
- Report/Action Mike Simpson on County Communication Issues- Mike did not attend and asked that this Agenda item be placed on the September 26, 2016 Agenda.
- Convene in executive Session-E SD # 1 will convene in executive session as authorized by Texas Government Code Section 551.072 (Deliberate Regarding Real Property). Before any closed meeting is convened, the

Presiding Officer will publicly identify the section of the Act authorizing the closed meeting. All final votes, action or decisions will be taken in open meeting

- Approve/Reject distribution of tax monies to Volunteer Fire Departments. PK East still have not had their radios reprogramed. Commissioners discussed the deadline date and how to enforce a deadline in the next Contract.
- Approve/ Reject EMS funding agreement contracts. Commissioners discussed the need to change EMS to a Contract and Annual Report for next year.
- Discuss Issues regarding Graford VFD no contract-The new Graford Emergency Fire District Board has continued to meet regularly and has appointed a new Fire, Will Bounds. They will meet again on Thursday, September 8, 2016 at 5pm at the fire station. They continue to work on By-Laws.
- Consideration rewriting criteria VFD Contracts and Annual Reports with Volunteer Fire Departments- Mistie and Carolyn will work on bringing a draft to the next meeting.
- Report from Palo Pinto Emergency Manager-Chad Jordan Report- Chad attended the meeting and had no report.
- Consider/Discuss County Wide EMS -McCormick - Robert Finn from Matrix Consulting attended to make a presentation about moving forward on a County wide EMS service. Part of the discussion included several options including scheduling volunteers, staffing additional trucks that would respond to certain area, Robert explained that a contract would include "not to exceed a certain amount". The expected project scope should take no more than 4 months. Robert will produce a proposal for consideration at the September 27, 2016. Chief Mike Pool submitted a contract and invoice for over \$20,000. Ricky made a motion to accept the contract and invoices. Carolyn second. Motion passed 3-0. A check for \$18,000 was written to Mineral Wells EMS.
- Items submitted by Commissioners for discussion. No items were submitted.
- Set date for next meeting. The next meeting will be Tuesday, September 27, 2016 at 3pm at the Court House.
- Adjourn

Dated this the 9th Day of September 2016

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.