

# NOTICE

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## CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 27th day of September, 2016, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

On Monday, September 26, 2016, Commissioners Court appointed Doug Jordan a Commissioner to ESD #1. Before the meeting, Judge Nicklas sworn in Doug Jordan with the Oath of office.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to order at 3:06pm. Commissioners present were Lynn Reasoner, Doug Jordan and Carolyn Land. Ricky joined at the meeting at 3:30pm. Bob McCormick was absent.
- Public Comments- No one wanted to address ESD Commissioners. Visitors in attendance were Glen Chambers, Patty Reding, Martin Collins, David Hubbard and Mike Pool.
- Minutes of previous meeting- Land- Lynn made a motion to approve the minutes as written. Carolyn second. Motion passed 3-0.
- Presentation VFIS Insurance- Approve/reject additional insurance Coverage-David Hubbard presented a cost of Accident & Sickness coverage for all VFD and EMS for \$22,657. Carolyn makes a motion to increase A & S for \$22,657. Ricky second. Motion passed 4-0. Before insurance coverage can be finalized at the projected price both Tri-Cities EMS and Graford EMS need to purchase Workmen's Comp. Carolyn agreed to write letter to that effect and ask for verification. Ricky made a motion to purchase Workmen's Comp and Property & Protection policy for Graford Emergency Fire District. Carolyn second. Motion passed 4-0.
- Treasures report –Doug Jordan was asked to complete Comanche National Bank information so that he could be added to the signature card. Ricky made a motion remove Ryan Dunn's name from the signature card and add Doug Jordan to the card. Lynn second. Motion passed 4-0.
  - Approval of checks written since last meeting –Check to Sutherlands for Graford VFD in the amount of \$569.99.
  - Approval of accounts payable –Accounts payable included the following invoices: Pro Power \$91.14, Midcom \$1,2000, Awards & More \$39.00, VFIS \$3,320 and Graford invoices for Airgas \$91.01, VFIS Workman's Comp \$559 and Property & Protection \$8,060, \$TXU \$491.57 & \$900.25.
  - Approve/Reject reconciliation of bank statements from previous month- There was no new bank statement. Ricky made a motion to approve checks written since the last meeting and pay accounts payable. Lynn second. Motion passed 4-0.
- Amend budget for 2016 as necessary. Mistie provided a spread sheet of financial projections to the end of the year. Commissioners review the figures. No action was required.
- Discuss/Amend 2017 Budget- No amendments were needed to the 2017 Budget.
- Report/Action Mike Simpson on County Communication Issues- Mike checked on license with FCC for Graford and will make an effort to change the license to Graford Emergency Fire District addressed to the Board chairman. Mike advised that he will make the effort to update records. Mike Pool wrote a letter to ESD requesting that their radios be on the Fire Net. Mike Simpson and Mike Pool discussed Mineral Wells radio needs. Ricky made a motion to allow Mineral Wells radios to be reprogramed at ESD expense. Doug second.

Motion passed 4-0. The Board discussed with Mike the procedure to follow when radios are in need of programming. Mike asked that he be called first and if he was not available for a timely period that 2 other persons in the County could be called, Logan Loftin from Santo or John Sizemore from Strawn. Both have the equipment and passwords to program. The Big X training exercise, Sunday, November 13, 2016 will be a major training session at Dempsey for the area. Mike will be in charge of Communication.

- Convene in executive session- ESD # 1 will convene in executive session as authorized by Texas Government Code Section 551.072 (Deliberate Regarding Real Property). Before any closed meeting is convened, the Presiding Officer will publicly identify the section of the Act authorizing the closed meeting. All final votes, action or decisions will be taken in open meeting. The Board went into Executive Session at 5:03pm. ESD #1 reconvened into open session at 5:25pm. No action was taken.
- Approve/Reject distribution of tax monies to Volunteer Fire Departments.
  - Discussion with PK East Board that included Glen Chambers, Patty Reding and Martin Collins. The Board members wanted to discuss the radio requirements that are part of the VFD Contract and Annual Report. Ricky explained Fire Net and reason there is a need for all County radios to be the same. Mike provided the PK Board with some FCC regulations.
- Approve/ Review EMS funding agreement contracts- PK East EMS submitted their contract and receipts for \$18,000. Carolyn made a motion to approve tax monies for PK East EMS. Ricky second. Motion passed 4-0.
- Discuss Issues regarding Graford VFD no contract- The new Graford Board continues to meet and make plans for a new department. Newly appointed Chief Will Bounds was in the process of checking readiness of fire trucks. They will open accounts with auto parts and provide new billing information. The Board questioned the electric bill and bank still not providing them with checks. Carolyn called the Bank. The Bank stated they still needed driver's license information. Carolyn will call the bank again and try to encourage the Bank to print checks.
- Consideration rewriting criteria VFD Contracts and Annual Reports with Volunteer Fire Departments-Carolyn reviewed a copy of the EMS Annual Report. Lynn asked that changes to the Annual Report be e-mailed to Commissioners before the meeting for review.
- Report from Palo Pinto Emergency Manager-Chad Jordan Report- Chad had no report for this meeting.
- Consider/Discuss/Approve County Wide EMS Services-The Matrix Consulting Group's representative asked that they be rescheduled for the next agenda.
- Items submitted by Commissioners for discussion. Commissioners had no items submitted.
- Set date for next meeting. Meeting dates for October with be October 6 & 27, 2016.
- Adjourn-The meeting adjourned at 6:20pm

Dated this the 30th Day of September 2016

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.