

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 3rd day of November 2016, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Ricky Jones called the meeting to order at 3:05pm. Commissioners present were Ricky D. Jones, Bob McCormick and Carolyn Land. Doug Jordan was absent. Lynn Reasoner arrived at 3:15pm
 - Public Comments-No one wanted to address the ESD Board. Visitors present were Graford Emergency Fire District Board member Tommy Nicklas, Judy Cathey from Gordon VFD and Chayla Reasoner.
 - Minutes of previous meeting- Land-Bob made a motion to approve the minutes as written. Carolyn second. Motion passed 3-0. Carolyn pointed out that 2 letters (LKCM and County Appraisal District) approved in the minutes of the last meeting had been written and mailed.
 - Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars- Judy Cathey, Gordon VFD, informed Commissioners that Gordon had applied for a Texas Forest Service Grant in 2011. Gordon VFD had received a letter that their application was approved for a 90% Grant from the Forestry Service for a small brush truck. Judy provided a handout of details for the truck. After a question and answer session, Carolyn made a motion to approve the Grant request for Gordon VFD. Ricky second. Motion passed 4-0
 - Treasures report –Mistie provided the following treasurer report:
 - Approval of checks written since last meeting –There has been no checks written since the last meeting.
 - Approval of accounts payable –No invoices were submitted for payable.
 - Approve/Reject reconciliation of bank statements from previous month- Since the meeting is being held so close to the first of the month no bank statement had been received. Reconciliation of the bank statement will be done at the next meeting on November 17, 2016.
- Lynn asked for a motion to table the treasurer report to the next meeting. Bob made the motion to table the treasurer report. Ricky second. Motion passed 4-0
- Amend budget for 2016 as necessary. No amendment to the 2016 budget were necessary.
 - Discuss/Amend 2017 Budget-No amendments to the 2017 were required at this meeting.
 - Consider /Approve EMS funds for Tri- Cities- Ricky provided copies of invoices from Tri-Cities for a Stryker electric cot with total cost of \$38,293. Payment conditions are for four annual payments at \$9,573.46. Lynn made a motion to pay \$4,000 toward the Tri-Cities electric cot purchase. Carolyn second. Motion passed 4-0.
 - Report/Action Mike Simpson on County Communication Issues- Mike did not attend the meeting. He called to report he had no Communication Issues. He will work the Big X Training Exercise on November 13, 2016 and attend November 17,2016 ESD meeting.
 - Approve/Reject distribution of tax monies to Volunteer Fire Departments.
 - Discussion with Possum Kingdom Lake VFD Board regarding radios- PK East VFD Board members did not attend this meeting. ESD #1 Commissioners discussed concerns over no contract to date with PK East. Misty reported she had called the Carlton Law Firm and requested an Engagement Letter. Ricky made a motion to sign a letter of engagement with the Carlton Law Firm. Bob second. Motion passed 4-0.

- Approve/ Review EMS Annual Report and contract for 2017- County EMS call dispatch sheets for October were reviewed. Graford EMS made 1 call out of 11 dispatch efforts. Ricky reported concerns about EMS coverage. Santo EMS reports that they are making calls as far as PK East. Ricky discussed possibility of some units applying for a variance so there would be at least one certified person and a volunteer as a driver. After visiting with Garrison Blue, Graford EMS Coordinator, it is apparent that Graford EMS is struggling.
- Discuss Issues regarding contracting with Graford Emergency Service District Graford Emergency -Carolyn provided a copy of the Graford Contract signed by the Graford Emergency Fire District Board and Chief. A list of concerns was sent to the Graford Department from the ESD at previous meeting. The Graford Department responded to the list by: 1. conducting a fire department meeting and passing our gear 2. providing a list of 15 members with training and driving license credentials 3. Signage was ordered for all vehicles and signs for the building. Tommy Nicklas, President of the Graford Board, briefly visited with Commissioners about their goals for this department. Ricky made a motion to fund Graford their remaining tax funds. Bob second. Motion passed 4-0.
- Consideration rewriting criteria VFD Contracts and Annual Reports with Volunteer Fire Departments- Carolyn reported that work had not started on changes to the VFD paperwork. It was felt that EMS paperwork would require more time.
- Report from Palo Pinto Emergency Manager-Chad Jordan Report- Chad discussed plans for Big X Training Exercise on November 13, 2016. If any ESD #1 board members want to attend they need to go on line and register as an observer for the exercise.
- Consider/Discuss County Wide EMS Services- Matrix Consulting Group-Robert Finn Robert discussed Kick-Off Effort. It was decided that a meeting with all County stake holders would be appropriate. A meeting on November 22, 2016 will be scheduled at 6pm at a location to be decided later. Robert will work through Misty on details. Data information will be collected from past Annual Reports and carried to Robert's office. Robert was asked to send a sample e-mail with information that attendees might desire in the invitation e-mail.
- Discuss procedure to change" Name" on Palo Pinto County Tax Invoice Statement- Letter was sent to both the Palo Pinto Appraisal District and the Tax Collector -Assessor. To date no information has been received as to the process required to change the name.
- Items submitted by Commissioners for discussion.
- Set date for next meeting. The next meeting will be November 17, 2016 at 3pm at the Courthouse.
- Adjourn

Dated this the 5th Day of November 2016

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.