

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 21st day of February, 2017 at 3:00 PM at the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to order at 3:05pm. Commissioners present were Lynn Reasoner, Doug Jordan, Michael Henderson, and Carolyn Land. Ricky Jones did not attend.
- Public comment-No one wanted to address the Board. No visitors were in attendance.
- Minutes of previous meeting's-Doug made a motion to approve the minutes as written. Michael second. Motion passed 4-0.
- Treasures report –Mistie provided the following report:
 - Approval of checks written since last meeting- No checks were written since the last meeting.
 - Approval of accounts payable- Commissioners were asked to approve writing a check for 6 rooms to Embassy Suite in San Marcos for training at Safe-D Conference. The calculated total should be \$1,725.00. This check will be used for payment at the time of check out. Checks were also written to each Commissioner and Mistie for travel expenses in the amount of \$315. Other invoices submitted were Midcom \$600, Mike Simpson \$175(registration fee for emergency conference), Matrix Consulting \$9,100, and Pro Power \$56.88. Carolyn made a motion to pay accounts payable. Doug second. Motion passed 4-0.
- Amend 2017 Budget- No Budget amendments were necessary.
- Approve/Reject distribution of tax monies to Volunteer Fire Departments. Brazos mailed in their Contract and Annual Report for consideration. Copies will be made for each Commissioner and considered of tax funds will be done at the next meeting.
- Approve /Reject bids from Fire Departments & EMS for equipment purchase in excess of \$50,000 dollars. No Department submitted bids.
- Report/Consider/Discuss EMS in the County- Matrix sent each Department a Profile and with a deadline. It was discussed that EMS Inventory list needs to be done with common sense. This is the first effort to get a County EMS inventory.
- Approve/Discuss itinerary for ESD Commissioners at SAF-D Conference-Reservations and itinerary were prepared for each Commissioner. Discussion included sessions that were required for Certification. Tentative schedule was reviewed.
- Approve/Discussion of tax distribution funds to VFD- Commissioners reviewed tax collections to date. Operational expenses for each Department was discussed. Commissioners declined to vote on tax distribution amount at this meeting. Mistie was asked to continue to monitor tax funds deposits and provide an up to date tax revenue schedule at the next meeting.

- Report/Discussion distribution of EMS tax funds- No EMS submitted Contract and Annual Report for consideration.
- Report from Palo Pinto Emergency Manager-Chad Jordan- Chad left the meeting. No report provided.
- Report Mike Simpson on County Radio & Dispatch Issues- Mike reported that he had completed the radio programming for PK East trucks. This completes radio programming for all VFD Departments. Mike also discovered issues at Chestnut Tower Fire Central. Lightening took out wiring, circuit board and radio. Mike will perform emergency repairs. Mike has been working with the City of Mineral Wells on moving repeater. He went on to say their radios are working. Mineral Wells radios have not been programmed with Fire Net frequencies at this writing.
- Report on Status of 2016 Audit- A few items for auditor have been requested and Mistie is working on e-mailing some items on the Audit list. A March 14, 2017 conference will be scheduled to submit the bulk of the Audit information.
- Set date for next meeting-The next meeting will be March 29, 2017.
- Adjourn- The meeting adjourned at 5:10pm.

Dated this the 23rd Day of February 2017
 By Carolyn Land

Carolyn Land, Secretary The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.