

# NOTICE

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## CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 13th day of April, 2017, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. The meeting was called to order at 3pm by President Lynn Reasoner. Commissioners present were Lynn Reasoner, Doug Jordan, Michael Henderson, Ricky Jones and Carolyn Land.
- Public Comments and Announcements- No one in attendance wanted to address the Board. Chayla Reasoner, Shane Long, Mike Pool and David May were in attendance.
- Minutes of previous meeting-Land-Ricky made a motion to approve the minutes from the regular meeting March 29, 2017 and the Special meeting April 7,2017. Michael second. Motion passed 5-0.
- Treasures report – Mistie & Jones
  - Approval of checks written since last meeting -No checks were written since the last meeting.
  - Approval of accounts payable –The following invoices were submitted for payment: Carlton Law Firm \$247.50, Edgin, Parkman, Fleming, Fleming \$6,400, Palo Pinto County Auditor (Quarterly invoice Administrative Assistant) \$6,373.76, Midcom \$600, and Pro Power draft for \$66.17.
  - Approve/Reject reconciliation of bank statements from previous month- All Commissioners examined both the bank statement and checkbook. Both reflect an ending balance of \$1,106,667.92 Doug made a motion to pay accounts payable and reconciliation of the bank statement. Ricky second. Motion passed 5-0.
  - 2016 Audit Report- Mike Edgin presented the Audit report to the Board. Mike reported that a clean audit report was found. He went through the report. A question was asked about a requirement for an Investment Officer. Mike explained that it should be a simple process with a quarterly report. Consideration for an Investment Officer will be on the next Agenda. Ricky made a motion to accept the Audit. Doug second. Motion passed 5-0.
- Amend budget for 2017 as necessary. Mistie reported there are no budget amendments now. Mistie provided a comparison chart of the Tax revenue collection for this year to previous year.
- Discuss County wide EMS- Judge David Nicklas- Judge reported that a group from City of Mineral Wells and County met to discuss the EMS issues. They decided that a meeting between ESD 1, ESD 2, the County and the City should be scheduled. Doug made a motion for the Matrix committee to represent ESD 1 at this future meeting. Carolyn second. Motion passed 5-0.
- Report/Discuss Matrix Consulting Report-Robert Finn- Carolyn asked Ricky to take her place at the meeting. Ricky Jones and Michael Henderson met with Matrix Consulting to review the Report. They reported there were corrections that were required. Robert Finn will make the corrections and get the report back to the Board in another week.

- Approve/Reject/Discussion distribution of tax monies to Volunteer Fire Departments. Gordon VFD, Santo VFD and Palo Pinto VFD have all turned in their Annual Reports. Mistie was asked to make vendor reports on each Department. Michael made motion to table consideration to the next meeting. Ricky second. Motion passed 5-0.
- Approve/Reject/Discussion distribution of tax monies to EMS Departments-No reports have been turned in at this meeting date.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No equipment request was submitted. There was a request from Graford Emergency Fire District to sign the truck title for a 1989 Ford that they want to place in Renee Bates Auction. Michael made a motion to allow Carolyn to sign this title. Ricky second. Motion passed 5-0.
- Approve/Discuss/Collect training certificates for ESD Commissioners-No certificates have been received. Commissioners will continue to watch for e-mails from SAF-D with certificates.
- Consider rewriting criteria VFD Contracts and Annual Reports-Mistie presented the square mileage report from the County. This information could be used permanently on information in the Annual Report.
- Consider rewriting criteria EMS Contract and Annual Report-No discussion
- Discuss/Consider/Report on EMS for the County-A report from Garrison Blue was that he had been voted out of Graford EMS. A copy of their bi-laws was not available. Discussion on reorganization of Department was a concern. Carolyn made a motion to attend the next Graford VFD Board meeting on May 2, 2017 and present a letter asking this Board to accept Graford EMS under their leadership/authority.
- Discuss a County wide "Volunteer Membership Drive"- Ricky reported that Lone Camp was concerned about posting Volunteer Fire Membership Information in other County areas. Ricky continued by explaining that he just wanted to place this on the agenda so that we could begin discussion of County volunteerism. This Agenda item will be on the next Agenda.
- Report from Palo Pinto Emergency Manager-Chad Jordan- Chad had no report.
- Set date for next meeting. Dates for the next two meetings will be Tuesday, April 25, 2017 and Wednesday, May 10, 2017.
- Adjourn

Dated this the 16<sup>th</sup> Day of April 2017

By Carolyn Land  
 Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

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