

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 13th day of September 2017, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to order at 3pm. A quorum was established with the following Commissioners present: Lynn Reasoner, Doug Jordan, Michael Henderson, and Carolyn Land. Ricky D. Jones did not attend.
- Public Comments and Announcements- No one in attendance wanted to address the Board. Shane Long attended the meeting.
- Minutes of previous meeting-Land- Doug made a motion to approve the minutes as written. Michael second. Motion passed 4-0.
- Treasures report – Mistie & Jones- Mistie presented the following Treasures report:
 - Approval of checks written since last meeting -No checks were written since the last meeting.
 - Approval of accounts payable –The following invoices were submitted for payment: Texas Municipal League Public Funds Investment Act Training \$430.00, VFIS \$3,449.00, Midcom Inc. \$600.00, The Lone Star News Group\$165.00, Mineral Wells Index \$320.00, Pro Power Circular Energy \$67.86, and Carlton Law Firm General Invoice \$1,127.50 & Special Invoice \$3,770.00. Doug made a motion to approve payment of invoices. Michael second. Motion passed 4-0.
 - Approve/Reject reconciliation of bank statements from previous month After a review of the checkbook and bank statement both reflected a balance of \$732,770.30.
 - Amend 2018 budge- No amendment to the budget were required.
- Amend budget for 2017 as necessary. No amendments to the 2017 Budget were necessary.
- Consider & Review VFIS Property & Casualty Policy- Directors reviewed the VFIS Property and Casualty insurance coverage. Doug made a motion to accept the VFIS Insurance. Michael second. Motion passed 4-0.
- Discuss County wide EMS – Judge David Nicklas- Judge Nicklas reported that he is attending meetings throughout the County to discuss EMS issues and the ESD November sales tax election. He provided and presented a proposal from Mineral Wells Fire and EMS for County wide EMS service.
- Report Radio/Towers operations- Mike Simpson- Mike reported that there has been a lot of static on FireNet. He has been investigating and found the problem came from Crockett VFD. Reprograming of their dispatch and repeater would be required to fix the problem. Mike made a call and found a company that would do the reprogram. Cost was estimated at less than \$500. Michael made a motion to hire a company to do the programing at a cost of \$500 dollars or less. Doug second. Motion passed 4-0. Radio coverage in a small area on I-20 is still an issue. Mike explained a plan that would solve the coverage issue. PK East EMS ask for a schedule to do the radio programming. Mike said that after the

2nd week in October he would be available. Carolyn agreed to contact PK East EMS and schedule a date to complete radio programming. A Federal government program called First Net for First Responders was introduced to County Fire Chiefs at the August County VFD meeting. Commissioner's Court appointed Mike to be single point of contact to work with FirstNet & AT & T in Palo Pinto County. Mike requested ESD to send some type of correspondence to First Responders regarding this program and informing all that participation would require authorization through ESD.

- Approve/Reject/Discussion distribution of tax monies to EMS Departments- Three Departments turned in their Contract and Annual reports. Mineral Wells EMS information was reviewed first. Carolyn made motion to pay Mineral Wells EMS \$18,000 tax funds. Michael second. Motion passed 4-0. Tri- Cities EMS information was considered and discussed. Carolyn made a motion to pay Tri-Cities EMS \$18,000 tax funds. Doug second. Motion passed 4-0. PK West Lake EMS information was reviewed. Carolyn made a motion to pay PK West Lake EMS \$18,000 tax funds. Doug second. Motion passed 4-0.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted.
- Consider rewriting criteria VFD & EMS Contracts and Annual Reports-This agenda item was tabled.
- Review 911 Call Sheets- July Calls sheet numbers were reviewed. Graford EMS was missing 47% of their calls. Commissioners ask that Graford EMS be ask for a 501C3 and addresses for their membership.
- Discuss/Consider/Report RFP for EMS services for the County-Lynn appointed a committee of Michael and Carolyn to work with Kelli Carlton on language in RFP. A draft copy of an RFP was presented to each Commissioner. Lynn asked that a final RFP copy be put together as soon as possible and the Committee review all RFP's to be brought before the Board.
- Report from Palo Pinto Emergency Manager-Chad Jordan- Chad did not attend the meeting.
- Set date for next meeting. Next meeting was set for October 10, 2017.
- Adjourn

Dated this the 17th Day of September 2017

By Carolyn Land

Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.