

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 10th day of October 2017, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to order at 3:02pm. Commissioners present were Lynn Reasoner, Doug Jordan, Michael Henderson, and Carolyn Land. Ricky Jones came into the meeting late.
- Public Comments and Announcements-No one in attendance wanted to address the Board. Visitors present were members from PK East Board, Santo EMS, ESD #2, Sacred Cross EMS, Palo Pinto Commissioners Court, and Michael Dunn.
- Minutes of previous meeting-Land- Doug made a motion to approve the minutes from the last two meetings September 13, 2017 and September 27, 2017. Michael second. Motion passed 4-0.
- Treasures report – Mistie & Jones
 - Approval of checks written since last meeting – No checks were written since the last meeting.
 - Approval of accounts payable – The following invoices were submitted for payment: Midcom \$600, Carlton Law Firm General invoice for \$82.50 and Special project invoice for \$4,017.50, Palo Pinto Auditor \$6,373.76, and Allstar Athletics \$244.95. Mike made a motion to approve paying all submitted invoices. Ricky second. Motion passed 5-0.
 - Approve/Reject reconciliation of bank statements from previous month- Commissioners reviewed the check register and the bank statement. Both reflected the same ending balance. Doug made a motion to accept the reconciliation of the bank statement. Ricky second. Motion passed 5-0.
 - Amend 2018 budget- No budget amendments were required.
- Amend budget for 2017 as necessary- No amendments were necessary.
- Discuss County/City of Mineral Wells efforts EMS service – Judge David Nicklas reported to the meeting group that the City Council of Mineral Wells decided to stop EMS coverage into the County. Judge reviewed the history of the EMS coverage areas and speculated on further EMS service. He reported that the County ask Mineral Wells EMS for an accounting report for calls made outside Mineral Wells service area and how much insurance was collected for their service. A plan for EMS service in the North and South part of the County will need to be addressed since November 1, 2017 Mineral Wells EMS will no longer respond to EMS calls outside their service area. Carolyn pointed out another future concern will be if Mineral Wells alters their service area as they work toward relicensing with the State in 2018. The discussion changed to the sales tax election on November 7, 2017. Misunderstanding about who votes and who might be affected remains a major concern. Judge Nicklas reported that County Commissioners have agreed to fund EMS at \$650,000 for at least one year.

- Report/Consider/Efforts Order calling for November Sales Tax Election-Kelli Carlton sent a Supplemental meeting agenda that is an Order to change the ballot language. Directors discussion addressed the Supplemental Agenda. The ballot language changes were requested from the State Comptroller's office. These changes were also provided to the Election office. The Order changes the language from collecting "up to 2 cents" to "collecting 1 ½ cents". Mike made a motion to accept the Election Order changes for language on the ballot. Doug second. Motion passed 5-0.
- Report Radio/Towers operations- Mike Simpson- Mike reported that ESD #1 will receive an invoice for \$195 from Crockett VFD for reprogramming. Mike is hopeful that these changes will eliminate radio static in South part of the County. Lynn ask that reprogramming of Mineral Wells VFD radios be done as soon as possible.
- Approve/Reject/Discussion distribution of tax monies to EMS Departments- Both PK East EMS and Graford EMS submitted their Contract and Annual Report. Commissioners questioned the radio programming for both departments. Mike Simpson is scheduled to reprogram PK East radios on October 27, 2017 at 10 am at the PK East Fire Department. Mike reported that Tri Cities ambulance had not been programmed. Mistie was asked to call and set an appointment with Tri Cities EMS. Ricky made a motion to pay PK East EMS. Mike second. Motion passed 5-0. Graford EMS reports were discussed. Ricky made a motion to pay Graford EMS. Mike second. Motion passed 5-0. There was some discussion about Sacred Cross volunteering to assist with covering EMS calls after November 1, 2017. Sacred Cross ambulances do not have radios so this could present a radio/communication problem.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted for consideration.
- Consider rewriting criteria VFD & EMS Contracts and Annual Reports- No information was available.
- Review 911 Call Sheets- Mistie reviewed the call sheets. Both PK East EMS and Graford EMS continue to miss calls. Mistie answered questions regarding the Call Sheet chart provided.
- Discuss/Consider/Report RFP for EMS services for the County- Mistie, Michael and Carolyn reported that they had reviewed the RFP and made suggestions. Mistie will visit with Kelli about these identified RFP changes. Kelli Carlton will be asked to make changes asap. The RFP will continue to be a priority of the Board.
- Report/Resignation Palo Pinto Emergency Manager-Chad Jordan-Doug asked if a Fire Marshall was a required position in the County. The position is not a required County position. Lynn advised that he requested that the County hire someone to be oversee the VFD and EMS. Mistie reported that October 13, 2017 will be Chad's last day.
- Set date for next meeting. The following dates were considered for possible meeting dates: October 25, 2017, November 15, 2017, and December 12, 2017. Ricky made a motion to accept these meeting dates. Doug second. Motion passed 5-0.
- Adjourn- The meeting adjourned at 4:20pm.

Dated this the 13th Day of October 2017

By Carolyn Land

Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.