

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 25th day of October 2017, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to order at 3pm. Commissioners present were Lynn Reasoner, Doug Jordan, Michael Henderson, Ricky Jones, and Carolyn Land.
- Public Comments and Announcements- No one wanted to address the Board.
- Minutes of previous meeting-Land- Mike made a motion to approve the minutes as written from the last meeting. Doug second. Motion passed 5-0.
- Treasures report – Mistie & Jones
 - Approval of checks written since last meeting- No checks were written since the last meeting.
 - Amend 2018 budget- No amendments were necessary.
- Amend budget for 2017 as necessary. No amendments were necessary.
- Consider Mutual Aid Contract with Sacred Cross EMS-No Mutual Aid Contract was considered since Sacred Cross will be working for ESD #1.
- Discuss/Consider Sacred Cross EMS Quote for November & December service- A letter was presented from Sacred Cross with a quote \$39,000 a month. Mike made a motion to approve the quote for monthly service contract. Carolyn second. Motion passed 5-0.
- Consider Sacred Cross EMS Contract for monthly EMS services in Palo Pinto County- Mike moved that the District agree to contract with Sacred Cross EMS, Inc. to provide EMS services in the District on a month-to-month basis, with the terms of the contract to be negotiated by the District's counsel, Mistie Moon, Commissioner Mike Henderson, and Sacred Cross. I further move that the Board President be authorized to sign the final negotiated contract on the District's behalf. Carolyn second. Motion passed 5-0. An invoice for \$39,000 was presented for payment. Carolyn made a motion to pay \$39,000 invoice. Ricky second. Motion passed 5-0. Sacred Cross EMS will be stationed in the Palo Pinto Volunteer Fire station. In their regular meeting, October 23, 2017, County Commissioners agreed to pay utilities. Sacred Cross stated they will clean and do daily maintenance.
- Discuss/Consider Radio Issue Sacred Cross- Mike Simpson- Mike presented a radio bid for 2 hand held radios and a truck radio. The quote was in the amount of less than \$2,500. Ricky made a motion to make the purchase of the radios from American Communications. Carolyn second. Motion passed 5-0. Mike agreed to make arrangements to get the truck radio installed.
- Discuss/ Consider FirstNet requirements-Mike Simpson- Mike reported on concerns with ATT coverage in Palo Pinto County and how it could affect First Net. He ask Commissioners for authority to purchase 2 ATT data devices so that he can test County ATT coverage. Five-year worth of data will need to be collected. Mike pointed out these devices need to be purchase through ESD because it would give the highest level of service priority. ESD Commissioners agreed that communication continues to be a priority. Funds for the devices is available in the communication budget. Doug made a motion to authorize Mike Simpson to send less than \$150 a month to purchase ATT devices and cost will come out of communication budget. Mike second. Motion passed 5-0. Mike reported that he had spent time with dispatch working on stacked tone-out. He discovered

that no one had officially requested that fire be toned out on FireNet. Dispatch was very busy this morning. Mike Henderson made a motion to request dispatch hook up FireNet and log all radio transmissions on FireNet. Doug second. Motion passed 5-0.

- Discuss County/City of Mineral Wells efforts EMS service- A letter from City of Mineral Wells was read.
- Report/Consideration Graford EMS Annual report & Contract- After the last ESD meeting, Mistie discovered that Graford had not completed HB 1295 and was not current as a 501c3. Carolyn met with Graford EMS coordinator Diane Smith and discussed these issues. To date neither of the contract deficiencies have been received. Commissioners reviewed the 2016 Funding Agreement. Mistie was asked to contact Kelli Carlton regarding Graford EMS issues. Payment of tax funds for Graford EMS will be held until the next meeting.
- See Supplemental Agenda for Election items-Mistie presented the Corrected Order of Election which was voted on at the last meeting. Signatures and notary stamp was required.
- Report/Consider/Efforts Order calling for November Sales Tax Election-The election will be held November 7, 2017. Results will be prepared in the election office the night of the election. An ESD Commissioner was requested to be present to obtain the results. Doug volunteered to attend.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted for consideration.
- Consider rewriting criteria VFD & EMS Contracts and Annual Reports- Commissioners felt that rewriting the VFD contract should be considered at this date. Mistie was asked to contact Kelli Carlton and begin that process.
- Review 911 Call Sheets – Mistie reviewed the September calls sheets. Only two EMS departments missed calls PK East and Graford.
- Discuss/Consider/Report RFP for EMS services for the County-Mistie brought copies of the RFP for Commissioners review. Commissioners were asked to make necessary changes by Monday, October 30, 2017.
- Report/Consideration Procedures for Palo Pinto VFD's regarding Texas Forest Service-Mike reported that the issues with Dispatch last week came about because of a fire in the south part of the County. Lipan was dispatched and could not respond on FireNet. Lynn suggested that Lipan should be dispatched by Hood County. Mike was unsure how dispatch was handled. More information was needed to try and solve these communication issues.

Mistie reported that she needs to be notified before the Texas Forest Service is contacted. There is protocol that includes paperwork, contact with the appropriate personnel, reimbursement, etc. Mistie was asked to write a letter to all Volunteer Fire Departments notifying them of proper protocol and introducing new contact personnel with the Forest Service.

- Date for next meeting will be November 15, 2017
- Adjourn- The meeting adjourned at 5:30pm

Dated this the 28th Day of October 2017

By Carolyn Land

Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.