

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 10th day of July 2018, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Lynn Reasoner called the meeting to Order at 3pm. Commissioners present were Lynn Reasoner, Michael Henderson, Roger Keller, and Carolyn Land. Ricky Jones did not attend.
- Public Comments and Announcements -No one wanted to address the Board.
- Approve Minutes of previous meeting- Michael made a motion to accept the minutes as written. Roger second. Motion passed 4-0.
- Treasures report – Mistie & Jones
 - Approval of checks written since last meeting -No checks were written since the last meeting.
 - Approval of accounts payable –The following invoices were submitted for payment: Palo Pinto County Auditor \$7,658.58, Engie \$54.93, Engie \$25.43, AT &T \$102.02, Mindy Scriver Gordon utilities \$427.96 and Midcom \$600.
 - Approve/Reject reconciliation of bank statement from previous month- Commissioners reviewed the bank statements and compared the check book. Both reflect the same ending balance.

Carolyn made a motion to approve payment of invoices and approve reconciliation of bank statement. Michael second. Motion passed 4-0.
 - Amend 2018 budget- No budget amendments were presented.
 - Discuss/Consider/Approve 2019 Budget- Mistie provided Commissioners with copies of proposed 2019 Budget. Commissioners reviewed and discussed items in budget. Carolyn made a motion to approve the 2019 budget as presented. Michael second. Motion passed 4-0.

- Consider/Approve Sales Tax Checking Bank Account- A separate sales tax checking account was suggested by Auditor. Carolyn made a motion to open a separate checking account to receive deposits from Comptroller's office of all collected sales tax. Michael second. Motion passed 4-0. Carolyn ask Commissioners to sign appropriate checking account paperwork. Commissioners agreed the first deposit should be in the amount of the first Comptroller's sales tax deposit. There was a mistake with the initial deposit. Commissioners ask that an adjustment to the sales tax account reflect the original amount received. Carolyn made a motion to adjust the amount deposited by \$2,566.52. Michael second. Motion passed 4-0. Mistie will set up separate accounting books for this account. The Comptroller will be provided the appropriate account number so that future direct deposits can be made in Sales Tax account.
- Monthly Report/ Efforts County EMS/Sacred Cross EMS- Dustin presented the following information in his report: Light month for EMS calls. Total of 54-911 calls. Anticipated increase in lake population might increase calls but have had less calls from that area. Sacred Cross EMS provided 35 stand-by hours on Surprise Fire. No serious events from the Fire. Dustin felt that the County was very lucky.
- Discuss/Consider/Approve EMS Budget for 2019- Commissioners reviewed line items of proposed budget for 2019. There was discussion. Carolyn made a motion to approve the 2019 EMS Budget as presented. Michael second. Motion passed 4-0.
- Report/Consideration on Action for Mountain River (Soda Spring) area EMS & VFD- Lynn reviewed details of this area. Carolyn reported she had contacted Paul Smith, Life Care EMS, Weatherford regarding EMS coverage in the Soda Springs area. Commissioners reviewed a new map titled Boundaries ESD #1 & ESD #2. The City of Mineral Wells EMS was also shown on the map. Questions rose as to how boundaries were determined. Lynn appointed Mike and Carolyn as a committee to look into resolving EMS coverage issues for service.
- Report status on Mineral Wells EMS Interlocal Agreement- A review of Mineral Wells Interlocal Agreement shows a signing date of September 7, 2017. Additional funds were discussed. Michael made a motion to table. Roger second. Motion passed 4-0.
- Report on training class and Sky Ranch Fire-Tracey McCloud did not attend. County VFD's were fighting two fires in the County. Lynn reported that part of this report included training for 17 in extrication class.

- Consider/Discuss/ Approve new information regarding compressor tax law suit- Stacy Choate reported no news on compressor tax law suit regarding Palo Pinto County.
- Discuss/ Approve ESD Website and ESD email addresses- Roger Keller- Roger had no new information.
- Approve/Report Radio install/programing FireNet Tower operations - Mike Simpson- Tower work completed at Chestnut Tower.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. - No bid was submitted.
- Discuss/consider correspondence from Possum Kingdom East EMS attorney and take any related action- Michael made a motion to forward PK East EMS attorney letter to ESD lawyer for response. Roger second. Motion passed 4-0.
- Report/Consider /Approve criteria VFD Contract and Annual Report-Carlton Law Firm- Tabled
- Review 911 Call Sheets -Mistie asked that this item be tabled.
- Discuss/Approve/Procedure for Non-billing foundation account number- Mike Simpson reported problems with FirstNet and priority calls in Palo Pinto County. Santo set up account for ESD #2 and they are not happy about call status. Mike suggested waiting to move forward on setting up the account.
- Discuss/Report Palo Pinto Part-time County Fire Chief & EMS Coordinator- Gary Lee- Presented handouts on statistics on recent county fires. He also reviewed training in the County.
- Consider going out for Bid for vehicle for County Fire Chief and EMS Coordinator- Commissioners discussed bid process. Michael made a motion to begin the process on going out for a bid for a vehicle. Commissioners agreed to ask for help from the Auditor's office in completing the bid paperwork. Carolyn second. Motion passed 4-0.
- Report/Update on efforts on Gordon & Graford EMS building- A short report was given by Michael and Lynn on both buildings.
- Report on request for Funds from Hospital District for County EMS services-Carolyn reported that she attended the Hospital District Board meeting on June 26, 2018. She requested funds for County ambulance service during Public comments.

- Approve/Reject/Consider distribution of tax monies to Volunteer Fire Departments- Michael made a motion to table consideration of monies both PK West VFD and Mineral Wells VFD. Both Annual Reports have been received. Roger second.

Motion passed 4-0.

- Set date for next meeting- Next meeting is scheduled for July 30, 2018
- Adjourn- The meeting adjourned at 4:23pm.

Dated this the 15th Day of July 2018

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.