

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 30th day of July 2018, at 3pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Vice -President Michael Henderson called the meeting to order at 3:09pm. Commissioners present were Michael Henderson, Roger Keller and Carolyn Land. Ricky D. Jones did not attend. Lynn Reasoner text that he was in route.
- Public Comments and Announcements- No one wanted to address the Board.
- Approve Minutes of previous meeting-Land-Carolyn Land made a motion to accept the minutes as written. Roger second. Motion passed 3-0. Lynn arrived at this Agenda item.
- Treasures report – Mistie & Jones
 - Approval of checks written since last meeting -No checks have been written since the last meeting.
 - Approval of accounts payable – The following invoices were submitted for payment: Carlton Law Firm \$2,738.50, Mindy Scrivner \$563.11 (Gordon utilities), Engie \$ 69.00 & 59,06. Carolyn made a motion to approve accounts payable. Michael second. Motion passed 4-0.
 - Amend 2018 budget- No amendments were required.
 - Amend 2019 Budget- No amendments were required.
 - Amend EMS 2019 Budget- Mistie reported that \$10,000 had been added to the EMS budget for legal services. Michael made a motion to approve amendment to budget. Roger second. Motion passed 4-0.
- Report/consider/Approve Tax rate Calculations- Stacy Choate provided a handout and report on tax calculations for 2018. Stacy pointed out the effective and roll back tax rates. The roll back rate was calculated at .03179069 which is over the capped rate of .03. Commissioners discussion involved all totals. Commissioners felt that there was a continuing need to move toward the .03 tax rate. Roger made a motion to accept the proposed rate of .03 cents. Michael second. Motion passed 4-0. Stacy advised that the 2018 Property Tax Rates in Palo Pinto ESD #1 would run in the newspaper on August 4, 2018. Setting a tax rate at .03 would require 2 public hearings. Stacy advised that she would work with the board in setting dates for hearings and getting notice of Budget hearing in the newspaper. The Board felt that August 15th should be considered a good date for the first hearing. Two other dates mentioned were August 21 & 23.
- Approve Resolution regarding Tax Rate- Because of action in the previous Agenda item no resolution could be acted on at this meeting. A resolution will be presented after tax hearing take place.

- Monthly Report/ Efforts County EMS/Sacred Cross EMS-Tabled Agenda item so that presentation will include information for the entire month of July.
- Consider /Approve ESD #1/ ESD #2 Map- Michael reported that a meeting was held with ESD #2 regarding accurate boundary lines between ESD #1 and ESD #2. Using the longitude and latitude that were used in ESD #2 petition at the time of creation an accurate map was produced. Mistie is having copies of the map printed.
- Report/Consideration/Approve Map for County EMS-In the meeting with ESD #2 and Mineral Wells EMS an EMS map was reviewed and discussed. Mistie pointed out that Lone Camp first responders will be outlined on the EMS map that is being printed. This map was not available but will be forthcoming.
- Discuss/Consider/Approve Statement of Services and provide same to Commissioners Court- ESD
Commissioners discussed County services that the Board is currently in charge of funding and securing. Carolyn made a motion to approve Statement of services as written. Michael second. Motion passed 4-0. This statement will be provided to Commissioners Court.
- Report / Consider Mineral Wells EMS Interlocal Agreement and funds-Commissioners reviewed the current Interlocal Agreement for EMS services. A new City EMS map was provided by Ryan Dunn. He advised that the coverage area changed in their recent EMS license process with the State. Carolyn agreed to work with the City on updating this Interlocal so that it reflects accurate map coverage areas.
- Report/Update on efforts on Gordon & Graford EMS building- Rodney Hall from Graford VFD Board addressed the Board. He felt within a week the building could be moved into. Rodney pointed out this is a community building. Rodney asked that ESD help finish the building. Sacred Cross EMS will live in the new building. The Board thanked him and the Graford community for their efforts.
- Discuss/ Approve ESD Website and ESD email addresses- Roger Keller-Tabled
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars- No bids were submitted.
- Report/Consider /Approve criteria VFD Contract and Annual Report-Carlton Law Firm- Tabled
- Review 911 Call Sheets- Mistie passed out spreadsheet with 911 calls for June 2018. Commissioners reviewed.
- Discuss/Report Palo Pinto County Fire Chief & EMS Coordinator- Gary Lee pointed out that most of the report had been presented. County meeting was productive in pulling together a County report on Surprise fire. ISO ratings were discussed. Felt that all departments could improve their ratings. Invoices from the Fires were submitted to Lance Byrd as requested. With the back to back fires lots of damage was done to equipment. The Buckets and Boot funds will help with expenses. Gary sent out a no lights or siren on personal vehicles memo to Chiefs. Michael thought this was a good policy issue that Gary was hired to handle operational decisions. Gary assured the Board that he is keeping a policy booklet.
- Consider/Discuss details Bid for vehicle for County Fire Chief and EMS Coordinator- Gary asked for ½ ton pick-up with 4-wheel drive, 4 crew door, air conditioner tow package, tow hook and white color going out to various dealership in County.
- Approve paperwork form for Departments to request additional funds- After reviewing the form, Mistie suggested that it be printed in triplicate form. Carolyn made a motion to approve Fund request form. Michael second. Motion passed 4-0.

- Approve/Reject/Consider distribution of tax monies to Volunteer Fire Departments- Carolyn made a motion to approve PK West Side VFD Annual Report. Michael second. Motion passed 4-0. Carolyn made a motion to not accept Mineral Wells VFD and try and set up a meeting with personnel. Roger second. Motion passed 4-0.
- Consider/Discuss/Approval raising tax base for ESD #1-Current rate .03cents-Micahel ask that this Agenda item be on the Agenda. Three cents does not support the 11 Palo Pinto VFD. Expenses continue to go up for building and equipment. ISO rating could improve with better equipment. Commissioners ask that Carlton Law be contacted about election deadlines. This Agenda item will be discussed at the next meeting.
- Set date for next meeting- The next date for a meeting will be August 9, 2018 at 3pm.
- Adjourn- The meeting adjourned at 5:05pm.

Dated this the 1st Day of August 2018

By Carolyn Land Carolyn-Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.