

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 15th day of August 2018, at 2:30pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. – Lynn called the meeting to Order at 2:50pm. Commissioners present were Lynn Reasoner, Michael Henderson, and Carolyn Land. Ricky Jones and Roger Keller did not attend. Carolyn made a motion to adjourn for a Public Hearing regarding the tax rate at 2:52pm. Michael second. Motion passed 3-0.
- Public Hearing regarding proposed increase in tax revenue for FY 2019 and announcement of proposed vote (September 4 or 5, 2018) No one wanted to address the Board regarding tax rate. Six citizens were in attendance. Michel made a motion that we reconvene into regular session at 3:10pm. Carolyn second. Motion passed 3-0. Lynn called the Regular meeting to Order.
- Public Comments and Announcements – No one wanted to address the Board.
- Approve Minutes of previous meeting-Land- Michael made a motion to approve the minutes as written. Carolyn second. Motion passed 3-0.
- Treasures report – Mistie & Jones
 - Approval of checks written since last meeting - No checks had been written since the last meeting.
 - Approval of accounts payable – The following invoices were submitted for payment: Carlton Law Firm Special project \$4,524.50, Mineral Wells Index \$165.00, & \$320.00. Michael made a motion to pay invoices. Carolyn second. Motion passed 3-0.
 - Approve/Reject reconciliation of bank statements from previous month- Commissioners reviewed the bank statement and check book. Both reflected the same ending balance. Carolyn made a motion to approve the reconciliation of the bank statement. Michael second. Motion passed 3-0.
 - Amend 2018 budget- No amendments were required.
 - Amend 2019 Budget- No amendments were required
 - Review Sales Tax Deposit- The most recent Comptroller's Deposit on August 10,2018 was deposited into the regular checking account. More paperwork was required to change the deposit by the Comptroller's office, all paperwork has been submitted but at this date the change in deposit has not occurred. It is hoped that next month's Sales Tax deposit will be

deposited into the Sales Tax Account. Michael made a motion to write a check to transfer the August 10, 2018 deposited amount into the Sales Tax Account. Carolyn second.

Motion passed 3-0.

- Approval of Sales Tax accounts payable- No invoices were submitted.
- Amend EMS 2019 Budget- No amendments were necessary.
- Report/Consider Order calling for November ESD#1 Ad Valorem Tax Increase-Discussion involved Ordering a November 6, 2018 Election to increase ad valorem tax rate from 3 cents to possible maximum of 10 cents. Commissioners declined to pass the Order.
- Report status on Mineral Wells EMS Interlocal Agreement- Mistie presented the map that a committee approved at a previous meeting. The map was labeled ESD Response Map. Michael made a motion to attached the ESD Response Map to the Interlocal Agreement with Mineral Wells EMS and pay the ESD contracted amount of \$18,000 and the County amount for \$36,000. Two checks were written. Carolyn second. Motion passed 3-0.
- Discuss/ Approve/Updates ESD Website and ESD email addresses- Roger Keller did not attend. No information was available.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were received.
- Report/Consider /Approve criteria VFD Contract and Annual Report-Carlton Law Firm- Tabled
- Review 911 Call Sheets- Call sheet data was not available.
- Discuss/Report Palo Pinto Part-time County Fire Chief & EMS Coordinator- Gary Lee- Training record schedule was reviewed. Gary presented a handout and reviewed training schedule. Discussion also included methods for keeping training data current.
- Consider/Approve Bids for vehicle for County Fire Chief and EMS Coordinator-Two bids were received. Bids closed yesterday 8-14-18. Stowe Ford bid was \$38,255.00. Ram Country bid was for \$41,949.

Commissioners reviewed bids and discussed. Michael made a motion to approve the bid from Stowe Ford and write check for half the amount from each account- Regular and Sales Tax. Carolyn second. Motion passed 3-0.
- Report/Update/Approve funds for Gordon & Graford EMS building- Gordon report included two bids on foundation work have been received. Fund raisers have been scheduled. Dirt work has been donated. Building is supposed to be 75' X 85'. Graford has scheduled cement work and cabinets work in effort to complete the building.
- Consider/Approve Fund Request forms submitted by Gordon or Graford EMS building -Review of Request for Funds submitted by Graford VFD was discussed. Carolyn made a motion to pay \$19,107

for cabinets and concrete work. Michael second. Motion passed 3-0. Other request were tabled for follow discussion with the Department.

- Approve/Reject/Consider distribution of tax monies to Volunteer Fire Departments- A letter to Mineral Wells VFD was sent requesting correction of Deficiencies. Mineral Wells VFD has not responded regarding correcting deficiencies in Annual Report.
- Consider/Set date to set tax rate – September 4 or 5, 2018- Commissioners decided on September 5, 2018 as the meeting date to set tax rate.
- Set date for next meeting- Next meeting is scheduled for August 23, 2018 at 2:30pm for Public hearing and Regular meeting will begin at 3pm.
- Adjourn- Meeting adjourned at 4:13pm.

Dated this the 16th Day of August 2018

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.