

# NOTICE

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## CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

A Called Session of the Palo Pinto County Emergency Services District # 1 Board met on the 23rd day of August 2018, at 2:30pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Lynn Reasoner called the meeting to Order at 2:40pm. A quorum was established with the following Commissioners present were Lynn Reasoner, Michael Henderson, and Carolyn Land. Ricky Jones and Roger Keller did not attend. Carolyn made a motion to adjourn for a Public Hearing regarding the tax rate at 2:42pm. Michael second. Motion passed 3-0.
- Public Hearing regarding proposed increase in tax revenue for FY 2019 and announcement of proposed vote September 5, 2018. No one wanted to address the Board regarding tax rate. Six citizens were in attendance. Michael made a motion that we reconvene into regular session at 2:54pm. Carolyn second. Motion passed 3-0. Lynn called the Regular meeting to Order.
- Public Comments and Announcements- No one wanted to address the Board.
- Approve Minutes of previous meeting-Land- Mike made a motion to approve the minutes as written. Carolyn second. Motion passed 3-0.
- Treasures report – Mistie & Jones

Discuss/Approve On-line banking for both accounts and who should have access- Commissioners discussed on-line banking and the process of getting the service. Because of the various monthly ESD meeting dates, it was thought on-line banking might be a benefit. Michael made a motion to move forward with the on-line banking service with Mistie and Carolyn to have access to on line account. Carolyn second. Motion passed 3-0.

### Regular checking

- Approval of checks written since last meeting -No checks had been written since the last meeting.
- Approval of accounts payable – Only one account payable was submitted: Mindy Scrivner \$550.44. (Gordon utilities) Michael made a motion to approve and pay account payable. Carolyn second. Motion passed 3-0.
- Amend 2018 Budget- No budget amendments were necessary.
- Amend 2019 budget- No budget amendments were necessary.

Sales Tax checking- Mistie advised that the next deposit would be September 14, 2018.

- Approval of checks written since last meeting- No checks were written since the last meeting.
- Approval of accounts payable- No invoices were submitted.
- Amend 2019 Budget- No amendments were necessary

- Discuss/ Approve ESD Website and ESD email addresses- Roger Keller did not attend. No presentation was available. Mistie was ask to reach out to Jason Stetzler on status of email addresses and website.
- Approve Resolution for Palo Pinto County ESD Response Map- Lynn read the Resolution to accept the ESD Response Map. Carolyn made a motion to accept and sign the Resolution. Michael second. Motion passed 3-0.
- Approve/Report Radio install/programing FireNet Tower operations - Mike Simpson- Earlier in the year an air conditioner unit at Graford tower went out during a heat wave, Mike requested that another unit be purchased as a spare. Michael made a motion to approve the purchase of spare air conditioner unit for the towers. Carolyn second. Motion passed 3-0. Mike gave an update on grant status that included installation of antenna on PPGH building. Mike was part of visit to the Power plant at Lake Palo Pinto that was conducted for safety purposes. It was agreed that a radio would be installed at the Power Plant for emergency communication.
- Discuss/Approve/Procedure for Non-billing foundation account number- Mike Simpson- A previous report outlined issues with First Net program. Billing and service was problematic in the beginning. Mike now states they say it is ready to roll. First Net plan should cost approximately \$44.95 plus taxes. First Net cell sites are coming but may be a few years out. (2021) A list of volunteers that need this service should be sent to Gary for approval so they can access First Net. Mistie suggested that the Sheriff's office be on our First Net program. Michael made a motion for the Sheriff's Department be allowed to get on the ESD First Net Fan. Carolyn second. Motion passed 3-0. Mike will be the keeper of official ESD First Net Approval list. Mike reported that the Sheriff's Department is getting work done on dispatch console at station.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars – No bids were submitted.
- Report/Consider /Approve criteria VFD Contract and Annual Report-Carlton Law Firm- Tabled
- Review 911 Call Sheets- Mistie passed out 911 spreadsheet for review. July had a large call volume. Commissioners commented on the number of fires.
- Discuss/Report Palo Pinto Part-time County Fire Chief & EMS Coordinator- Gary Lee reported he had been working on policies and procedures. Gary has the new truck. Commissioners ask that Gary continue to work on getting the truck rigged out with lights, signage, grill guard, etc.
- Discuss/Approve Deed for land EMS building Gordon- Discuss content of deed for land owned by Gordon VFD. Question came up about putting ad valorem taxes into the property that ESD do not have deed. A call was made to Kelli Carlton and she spoke on speaker phone about laws and consideration regarding ad valorem funds and building the Gordon EMS building. She answered questions. A solution to the language that should be in the Deed was agreed upon. Justin Scrivner will have a Deed written so that Gordon VFD sells ESD#1 the land for a nominal fee. Should ESD #1 vacate the property in future years Gordon VFD can purchase land back for nominal fee.
- Approve/Reject Request Forms submitted- These have been printed and are ready to be passed out to Departments. Gary was asked to put forms in his vehicle and pass out to any Departments that needs to request funds.
- Approve/Reject/Consider distribution of tax monies to Volunteer Fire Departments- No Departments submitted Annual Report for consideration. No one from Mineral Wells VFD has contacted ESD or Mike Simpson to program radios.
- Set date for next meeting- Next meeting is scheduled for September 5, 2018 and September 19, 2018.

- Adjourn- Meeting adjourned at 4:25pm

Dated this the 25<sup>th</sup> Day of August 2018

By Carolyn Land Carolyn Land, Secretary The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.