

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

Palo Pinto County Emergency Services District # 1 Board met on the 11th day of October 2018, at 3:00pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to Order at 3:05pm. Commissioners present were Lynn Reasoner, Michael Henderson, Roger Keller, and Carolyn Land. Commissioner not present was Ricky Jones.
- Public Comments and Announcements – Eric Rubach from Trans Aer Medevac introduced this new area service to the Board. This is a new helicopter service located in Breckenridge.
- Approve Minutes of previous meeting-Land-Michael made a motion to approve the minutes of the last meeting. Roger second. Motion passed 4-0.
- Treasures report – Mistie

Regular checking

- Approval of checks written since last meeting -No checks were written since the last meeting.
- Approval of accounts payable –The following invoices were submitted for payment: Palo Pinto Auditor \$6,743.94, VFIS \$3,536.00, Midcom \$600 & \$700 (Emergency call) and Fire Net \$87.99. After reviewing the invoices, Carolyn made a motion to pay submitted invoices. Mike second. Motion passed 4-0.
- Discuss/Approve Reconciliation of the bank statement- After reviewing bank statement and check book, Mike made a motion to approve the reconciliation of the bank statement. Roger second. Motion passed 4-0.
- Amend 2018 Budget- No amendments were presented.
- Amend 2019 budget-No amendments were presented.

Sales Tax checking

- Approval of checks written since last meeting-No checks were written since the last meeting.
- Approval of accounts payable- No invoices were submitted.
- Discuss/Approve Reconciliation of bank statement- Commissioners reviewed the bank statement and check book. Carolyn made a motion to approve the reconciliation of the bank statement. Mike second. Motion passed 4-0. Billing the County for Sacred Cross EMS services was discussed. Mistie agreed to check with County Auditor regarding invoice timelines.
- Amend 2019 Budget-No amendments were presented.

- Discuss/ Approve Interlocal Agreement with County for County EMS-An Interlocal Agreement was presented by the County for approval for County EMS services. Michael made a motion to approve the Interlocal Agreement. Carolyn second. Motion passed 4-0.
- Discuss Status First Responder Training and Grant-Self study and Q & A will be submitted to the State for approval. Bert outlined the first responder program. A TEEX grant will be applied for.
- Consider/Approve location for Sacred Cross for Fall/ Winter month- Commissioners reviewed the run numbers, sales tax deposits, and location for a 3rd ambulance. PK East location was discussed. A 3rd day ambulance or a full-time ambulance was discussed. Financials were reviewed. Carolyn made a motion to write a letter to PK East requesting a location for a 3rd ambulance. Mike second. There was discussion. Motion passed 4-0.
- Discuss meeting attendance Palo Pinto County Hospital Board meeting- Lynn has contacted 2 hospital board members but had no recent discussion. Date and time of the next Hospital Board meeting was discussed. It was agreed that Commissioners should continue discussion with the Hospital Board regarding ambulance service and cost.
- Monthly Report/ Efforts County EMS/Sacred Cross EMS – Dustin reported 56 calls for last month. Response time improved. Call volume slowed down. Dustin warned about the flu season. Trans Aer starts October 16th in Breckenridge. Moving into the Graford building and details was discussed. Bert talked with the board about new CAD system that Sacred Cross is purchasing. New CAD program is internet based and will collect more information. Program Angel Tract is the name of the new CAD system.
- Discuss Status of ESD Website and ESD email addresses- New email system is in place and addresses seem to be receiving and sending mail. Website still needs work.
- Approve/Report Radio install/programming FireNet Tower operations - Mike Simpson- Mike reported on Strawn tower failure. The air conditioner unit failed. Batteries kept the tower up for a while. Life of air conditioner at tower sites was about 3 years. Mike Henderson made a motion to purchase another air conditioner. Carolyn second. Motion passed 4-0.
- Discuss/Status Procedure for Non-billing foundation account number- Mike Simpson- Twenty -one paid subscribers are now on First Net. System seems to be getting better. AT & T is working on the coverage areas.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. None were submitted.
- Discuss/Approve VFIS insurance coverage package
 - Property & Casualty, Accident & Sickness and Career Rider and Workman's Comp- A committee met and discussed VFIS insurance coverage. Worker's comp for the board was discussed. Mistie generated a list from David Hubbard for discussion. Commissioners agreed that David should be asked to generate a list of all departments for Property and Casualty. Mike made a motion to purchase a Career Rider for Gary Lee to have accident and sickness coverage. Carolyn second. Motion passed 4-0.
- Report/Consider /Approve criteria VFD Contract and Annual Report-Carlton Law Firm- The contract was discussed. It was suggested that the contract be worked through Article by Article. Gary needs to be involved. Carolyn made a motion too table consideration. Mike second. Motion passed 4-0.
- Review 911 Call Sheets- Mistie reported that she would present calls at the next meeting.

- Discuss/Report Palo Pinto Part-time County Fire Chief & EMS Coordinator- Gary Lee was not present at this meeting.
- Discuss/ Approve PK East EMS Proposal- Commissioners discussed PK East Proposal but felt the Proposal should be considered by Sacred Cross.
- Report/Update on efforts on Gordon EMS & Graford VFD/EMS building- Justin Scrivner reported that they have \$89,000 in collections. The slab and rafters are up. He was hopeful the Gordon building would be complete by December 15, 2018. Carolyn reported that Graford building is still in need of cabinet tops. Graford board expressed desire for Sacred Cross EMS to move into the building as soon as they could. Graford Board would like for the old building to be torn down or hauled off by Christmas.
- Discuss/Approve Deed for land EMS building Gordon- Justin brought 2 Deeds to Commissioners. He expressed concern about wording in Deed and what was agreed to at past ESD meeting and phone conference with Kelli Carlton. Mike assured Justin another call to Kelli Carlton would be made and every effort would be made to complete the Deed work by the next meeting.
- Approve/Reject Request Forms submitted- No forms were submitted.
- Approve/Reject/Consider distribution of tax monies to Volunteer Fire Departments- Discussion outlined concerns regarding the Mineral Wells Department financials and leadership. Carolyn made a motion to approve payment to Mineral Wells VFD. Mike second. Motion passed 4-0.
- Set date for next meeting- Next meeting is scheduled for October 25, 2018. Other dates considered meetings are November 15 & 28 and December 12 or 13.
- Adjourn

Dated this the 14th Day of October 2018

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.