

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the 25th day of October 2018, at 3:00pm in the County Courtroom, Palo Pinto County Courthouse, Palo Pinto Texas.

The following subjects will be discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Lynn Reasoner called the meeting to Order at 3:05pm. Commissioners present were Lynn Reasoner, Michael Henderson, and Carolyn Land. Ricky Jones and Roger Keller did not attend.
- Public Comments and Announcements- Dale Marsh spoke to the Board about some misinformation about housing at PK East VFD. He stated PK East VFD have not turned anyone down to stay at the PK facility. Tracy McCloud presented the Board with new Palo Pinto VFD By-Laws and a challenge coin. Tracy also reported that Department members had attended the Mineral Wells fire school last weekend.
- Approve Minutes of previous meeting-Land- Mike made a motion to approve the minutes from the last meeting. Carolyn second. Motion passed 4-0.
- Treasures report – Mistie presented the following report:

Regular checking

- Approval of checks written since last meeting – No checks were written since the last meeting.
- Approval of accounts payable- The following invoices were submitted for payment: Graford Emergency Fire District \$6,080.75 utilities, Mindy Scrivner \$425.37, Icecube \$2,120.00 AC unit, Carlton Law Firm \$1,195.00, and Engie for \$52.68. There was discussion regarding auto draft on Engie. Carolyn was asked to work on draft. Mike made a motion to approve payment of invoices. Carolyn second. Motion passed 3-0.
- Amend 2018 Budget- No Budget amendment was presented.
- Amend 2019 budget- No Budget amendment was presented.

Sales Tax checking

- Approval of checks written since last meeting-No checks
- Approval of accounts payable- After approval of signing Gordon Deed, a check for \$42.00 was signed for filing deed in Palo Pinto County Clerk office.
- Amend 2019 Budget – No Budget amendment was presented.
- Discuss Status First Responder Training and Grant- No report was available.

- Consider/Approve location for Sacred Cross for Fall/ Winter month- Commissioners reviewed the letter that was written to ask for housing for Sacred Cross. A copy of a letter was presented to PK East Board President Dale Marsh requesting housing. Commissioners are still looking for a winter place for Sacred Cross.
- Discuss meeting attendance Palo Pinto County Hospital Board meeting- Carolyn reported attending briefly the Hospital Board meeting. She reported that she arrived early so that she could speak with Richard Dennis, Hospital Director committee chair for the Ambulance Research Committee. Richard did not attend the meeting so there was a request for a return phone call. When Richard called he explained that he was also Chairman of the CEO Search Committee and that the Hospital Board was ready to begin the search for a CEO. He did not want to meet at this time to discuss ambulance service.
- Consider/Approve funds PK Westlake EMS- Carl Blacksten provided Annual Report for PK Westlake EMS consideration. Carl pointed out that EMS service was provided for the 2017 calendar year. PK Westlake contracted with Sacred Cross and continue to provide service in their area. Mistie pointed that the funds were in this year's budget. Carolyn made a motion to table consideration until a conversation with PK Westlake EMS could be arranged.
- Discuss Status of ESD Website and ESD email addresses- Commissioners agreed that e mail addresses were working. Mistie has pictures that need to be forward to Jason. She agreed to work with him before the next meeting.
- Approve/Report Radio install/programing FireNet Tower operations -Mike Simpson did not attend. He did forward the invoice for a spare cooling unit.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted.
- Discuss/Approve VFIS insurance coverage package
 - Property & Casualty, Accident & Sickness and Career Rider and Workman's Comp

David Hubbard continues to work on a quote for County Property and Casualty policy for all Departments. A Career Rider to cover Gary Lee was approved at the last ESD meeting. Commissioners were presented a Texas Mutual Workers' Comp Insurance Policy for consideration for \$233.00. This policy would cover the Board. There was discussion. Carolyn made a motion to approve the purchase of Workers' Comp for the Board. Michael second. Motion passed 3-0.

- Report/Consider /Approve criteria VFD Contract and Annual Report-Carlton Law Firm-Commissioners agreed that the language in the contract is complicated. The contract does not fit this County's structure. A workshop was suggested. A workshop would be held to work on VFD Contract on November 13,2018 at 2:30pm. Location to be arranged by Mistie.
- Review 911 Call Sheets- Commissioners reviewed call sheets for September 2018.
- Discuss/Report Palo Pinto County Fire Chief & EMS Coordinator- Gary Lee- Work has begun on the Chief's truck with sirens, lights and graphics. He reported on attendance at various meetings. He

reported receiving copies for Mutual Aid with various counties around Palo Pinto County. Gary felt most of these old Mutual Aid Agreements were old and out of date. He will continue to search for a standard form Agreement to update records. A safety course is being developed on wildland fire fighting.

- Discuss/Approve PK East EMS Proposal-Lynn pointed out that the Board was not sure if Dale Marsh wanted to address the Board. Dale spoke to the Board about a Mutual Aid Agreement between PK East EMS and the County. There was discussion about intent. The Board felt Sacred Cross EMS should be approached since they have sole 911 dispatch authorization.
- Report/Update on efforts on Gordon EMS & Graford VFD/EMS building- Gary reported on progress on Gordon EMS building. Fund raisers were discussed. Pictures of the building showed progress on the building. Graford building is still waiting for cabinet tops. Sacred Cross EMS move in eminent.
- Discuss/Approve Deed for land EMS building Gordon- Deed was signed by Gordon Fire Chief Arthur James but needs to be notarized. Mistie promised to take the Deed to Gordon for Arthur to sign in front of notary. Michael made a motion to sign the Deed as written. Carolyn second. Motion passed 3-0. Mike made a motion to pay the filing fee for the County to record Deed and pay Gordon VFD fee to purchase lot. Carolyn second. Motion passed 3-0.
- Approve/Reject Request Forms submitted – No Request Forms were submitted.
- Set date for next meeting- Next meeting is scheduled for November 15, 2018
- Adjourn- The meeting adjourned at 4:40pm.

Dated this the 27th Day of October 2018

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.