

# NOTICE

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## CALLED SPECIAL BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1

### MINUTES

A Called Special Session of the Palo Pinto County Emergency Services District # 1 Board met by telephone conference on 30th day of April, 2020, at 6:00pm.

Due to the Governor Corona Virus Order regarding Disaster Declaration for the State of Texas which includes no more than ten people in a gathering, ESD #1 will be meeting in a phone conference that would allow the public to participate. The call phone number is:

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 968 9992 6308

Password: 486910

The following subjects were discussed and considered:

- Call to Order and establish a quorum- President Tye Jackson called the meeting to Order at 6:04pm. Carolyn called the roll and the following Commissioners were on the call: Tye Jackson, Ken Backes, Russell Madden and Carolyn Land. Mistie Garland was also on the call. Tim and Graham Hopkins were in their office and on the call.
- Public Comments from anyone that calls into the meeting.
- Discuss/Approve Open RFP's in public meeting- Ken Backes was in Tim Hopkins Architect office to represent ESD #1 and open the Bids that had been received. Bids were due on this date at 5pm. Bids were opened in the order received. Ken reported the following information:

#### Bids for Construction Manager at Risk

Contractor	Construction Manager at Risk	Pre Construction	Labor Burden
Speed Fab Crete	6.50%	\$ 7,500.00	42.00%
Klassic Construction	6.00%	\$ 3,500.00	25.00%
Broaddus Construction	3.95%	\$ 3,500.00	39.00%

		\$	
SpawGlass Construction	9.25%	7,450.00	37.74%
		\$	
WB Kibler	6.85%	1,000.00	32.00%
Corner Stone Projects Group	4.00%	10,000.00	10.00%
		\$	
Jaycor Building	6.00%	4,000.00	30.40%
		\$	
MSB Constructors Inc.	7.50%	7,500.00	35.00%

- Discuss/ Consider adjustment of RFP's calendar schedule- The RFP calendar was discussed. The Building committee of Ken Backes, Russell Madden and Mistie Garland will meet to review bids. This committee will bring a recommendation to the ESD Board at a Special Meeting on May 14, 2020. The criteria that will be used in reviewing RFP's will be: 75% Technical aspects of the Proposal, 25% Price of Proposal (fees) and Pass or Fail on finances and references.
- The next regular ESD meeting will be May 7, 2020. Tye suggested that details for that meeting be studied with the new Corona Virus regulations that will come into effect on May 1, 2020.
- Adjourn- The meeting Adjourned at 6:26pm.

Dated this the 2<sup>nd</sup> Day of May 2020

By Carolyn Land

Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [ Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [ Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.