

# NOTICE

---

## CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

Palo Pinto County Emergency Services District # 1 Board met on the 28nd day of July 2020, at 5pm in the County Extension Building, 221 S. 5<sup>th</sup> Ave, Palo Pinto Texas.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Tye Jackson called the meeting to Order at 5:10pm. Commissioners present were Tye Jackson, Ken Backes, Russell Madden and Carolyn Land. ESD Administrative Assistant Mistie Garland and Fire Chief Gary Lee were also in attendance.
- Public Comments and Announcements- No one wanted to address the Board.
- Approve Minutes of previous meeting-Land- Ken made a motion to approve the Minutes from the June 11, 2020 meeting. Russell second. Motion passed 4-0.
- Treasurer Report- Mistie explained invoices submitted.
  - Regular checking
    - Discuss/ Approve Accounts Payable- The following invoices were submitted for consideration: Ice Cube \$2,639.64, Brazos Networks \$150 & \$450. Ken made a motion to approve accounts payable and pay the invoices submitted. Russell second. Motion passed 4-0.
  - Sales Tax checking
    - Discuss/Approve Accounts Payable- The following invoices were submitted for consideration: Bound tree \$2,771.80 and Northern Safari Army Navy \$317.39. Russell made to approve Sales Tax accounts payable. Ken second. Motion passed 4-0.
- Discuss/Approve 2021 Regular Budget- Mistie provided a copy of the proposed 2021 Budget. There were questions. Russell ask about insurance coverage for each Department. Ken made a motion to approve the 2021 Fire Ad Valorem Budget as presented. Russell second. Motion passed 4-0.
- Discuss/ Approve 2021 Sales Tax Budget-Mistie provided a copy of the proposed 2021 Budget. Ken discussed the contingency fund. Ken wanted the contingency fund amount to match the amount presented to Commissioner Court. The contingency fund amount was discussed thoroughly. All ESD Commissioners agreed that Sales Tax Account needed a contingency fund in Order to Operator appropriately. The FRO budget was discussed and cost for training and supplies. Mistie changed the Contingency line item to \$150,000. Carolyn made a motion to approve the Sales Tax Budget. Russell second. Motion passed 4-0.
- Consider/Discuss Tax Rate Worksheet- Presentation Stacy Choate- Tye read the Ordinance No. 072820 aloud. Ordinance No. 072820 is an ordinance for Palo Pinto County ESD #1 directing calculation of the voter-approval tax rate as allowed by Tax Code 26.04 c-1. Ken made motion to approve the Ordinance No. 072820. Russell second. Motion passed 4-0. Commissioners discussed and agreed on a proposed tax rate of .03 cents per \$100. Stacey presented the numbers from the Tax Calculations Worksheet with explanation. The proposed tax numbers will be run in the newspaper and posted on the ESD website when appropriate.
- Consider/Discuss Proposed Palo Pinto County Appraisal District Budget-The Appraisal District sent their proposed budget for next year to the ESD—a Taxing Entity. The cost of their services will increase from \$19,390.55 to \$20,997.34, an 8% jump. The proposed Appraisal Budget was discussed by the Board. Ken felt that a salary increases of 19% for the Chief Appraiser was obscene—a 19% increase for the Chief Appraiser (+ \$16,124) and 14% increase for the Deputy (+ \$9,100) while the rest of the office (12 people) average increase was 5.3% (+\$2,340). Ken went on to provide the ESD Board with details of the Budget process. When the Appraisal Board has a public hearing and adopts a budget, Taxing Authorities have thirty days to consider a

resolution disapproving the budget. If a majority of the taxing units disapprove the budget within thirty days of approval, the budget does not take effect and the Appraisal Board must adopt a new budget. Tye pointed out besides employee raises being all different, there seems to be no logic for the increases or decreases in charges for each taxing entity.

- Discuss/Approve /Reconsider Annual Report VFD- Reconsider Brazos VFD funding. Gordon VFD Annual Report was considered first. Commissioners discussed the Gordon Annual Report. Ken made a motion to approve Gordon VFD Annual Report and tax distribution. Russell second. Motion passed 4-0. Reconsider Brazos VFD Annual Report and tax distribution. Carolyn pointed out that information presented for consideration at the last meeting was being questioned. Chief Flavin sent an email with additional information but was unable to attend the meeting due to miscommunication of meeting date. There was discussion about training hours and contract renewal issues. Russell made a motion to rescind the motion approving funds and hold the funds from Brazos VFD until issues are clarified. Ken second. Motion approved 4-0. Ken made a motion to send a letter to Brazos VFD stating they should not to spend over \$10,000 on any single purchase. Russell second. Motion passed 4-0.
- Approve/Report Radio install/programing FireNet Tower operations – Mike reported that Chestnut Tower passed structural analysis inspection. Mike Simpson brought the CTI contract for consideration to the Board. Details of the CTI contract were reviewed. Ken made a motion to approve the CTI contract and pay the full 5-year payment. Russell second. Mike ask that a cover letter be included with new contact information for ESD #1. Two CTI contracts will be sent for signature. Mistie was asked to write a check and take care of details.
- Discuss/Report Palo Pinto County Fire Chief & EMS Coordinator- Gary Lee provided a handout. He reviewed information on his Report. 911 Calls to PK West side for EMS were discussed. Both Palo Pinto dispatch and Stephens County dispatch were called about response times. There seems to be no problems using FireNet.
- Report/Update on efforts on Gordon EMS & Graford VFD/EMS building-Tabled. EMS signs for the Gordon will be taken to the building.
- Approve/Reject Request Forms submitted- Tye reported that Lone Camp VFD has a tender truck that they want to sell. The Lone Camp rent house sold and money was used to pay for matching grant money for a new truck. Ken made a motion to approve the Lone Camp pump invoice from BFX Fire Apparatus. Russell second. Motion passed 4-0. Palo Pinto VFD requested 3 portable radios and a Drop tank. Ken made a motion to approve the Palo Pinto VFD purchase. Russell second. Motion passed 4-0.
- Executive Session to discuss items with ESD lawyer (551.73) regarding real Property (551.073) and contract. Tye stated that the meeting was going into executive session to consult with ESD lawyer (551.073) regarding real property. Ken made a motion to go into executive session at 6:41pm. Russell second. Motion passed 4-0. At 7:17pm the meeting reconvened into regular session. No decisions were made.
- Set date for next meeting- The next regular ESD meeting will be August 11, 2020 at 5pm at the County Extension Building, 212 South 5<sup>th</sup> Avenue, Palo Pinto, Texas.
- Adjourn- The meeting adjourned at 7:20pm.

Dated this the 12<sup>th</sup> Day of August 2020

By Carolyn Land Carolyn Land, Secretary

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.