

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 MINUTES

Palo Pinto County Emergency Services District # 1 Board met on the 30th day of September 2020 at 5:30pm in the County Extension Building, 212 South 5th Avenue, Palo Pinto, Texas.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Tye Jackson called the meeting to Order at 5:35pm. ESD Commissioners present were Tye Jackson, Russell Madden, Ken Backes and Carolyn Land. Mistie Garland, Administrative Assistant and Chief Gary Lee were also in attendance.
- Public Comments and Announcements- Carolyn read the motion from the September 3, 2020 Minutes that approved new language in the Interlocal Agreement between the County and the ESD. Changes included the total amount paid by the County, eliminate request for fire budget and give notice from 120 days to 60 days. She asks that the ESD Board approve the Interlocal Agreement as written. Ken made a motion to approve Interlocal Agreement between the County and ESD #1 for EMS services with the language changes. Russell second. Motion passed. 4-0. Commissioner's Court had already approved the Interlocal Agreement at their last meeting.
- Approve/Amend/Discuss Minutes of previous meeting-Land- Carolyn ask Commissioners to approve the September 16th and 21st Minutes. Ken made a motion to approve the Minutes from the September 16, 2020 Meeting. Russell second. Motion passed 4-0. Russell made the motion to approve the Minutes from the Special Meeting September 21, 2020. Ken second. Motion passed 4-0. Ken commented that the September 21st meeting did not convene because of a structure fire in City of Graford.
- Treasures report – Mistie provide copies of financial report. A Request for Funds report totals was provided that shows more than \$100,000 has been approved to Departments for primarily repairs.

Report/Discussion/Status PK Building Project Account- No statements have been received.

Regular checking

- Approval of checks written since last meeting- No checks were written since the last meeting.
- Approval of accounts payable- The following invoices were submitted for payment: First Net \$74.00, Carlton Law Firm \$198.00, American Communications \$520.00 & \$3,077.28, Talley \$1,187.49 & 472.68, Midcom \$1,740.00, \$2,420.00, \$1,960.00, & \$60.00, \$1,036.03 & \$600. Ken made a motion to approve accounts payable. Russell second. Motion passed 4-0.

Sales Tax checking

- Approval of checks written since last meeting-No checks were written since the last meeting.
- Approval of accounts payable- The following invoices were submitted: Bound Tree \$34.36, \$207.96, \$987.02, & \$141.36, and Carlton Law Firm \$610.50. Ken made a motion to approve the Sales tax accounts payable. Russell second. Motion passed 4-0.
- Discuss Status/Report First Responder Organization
 - Review/Approve FRO policies and procedures- Ken reported FRO approval by the State and received FRO number. The go date will be the 15th of October. Ken felt there was time to finish with last minute details. Policies and Procedures were sent to ESD Commissioners earlier for review. Ken made a motion to approve the FRO policies and procedures. Russell second. Motion passed 4-0.
 - Approve Dispatch procedure policy for FRO to Palo Pinto Sheriff's Office- Ken ask if ESD would approve a second tone for FRO. It was estimated that reprogramming a second tone on the Sheriff's console would cost approximately \$2,000. Ken made motion to have the second tone work on the console request as

soon as possible with work not to exceed \$2,000. Russell second. Motion passed 4-0. Lake Palo Pinto FRO will be the first ESD FRO class. Ken made a motion to approve the Dispatch Protocol language and get it to the Sheriff's office. Russell second. Motion passed 4-0.

- Consider/Vote Sacred Cross contract-Ken made a motion to sign the approved new 3-year contract with Sacred Cross. Carolyn second. Motion passed 4-0.
- Discuss Status of Brazos VFD contract- Tye explained that there were problems with Brazos VFD and contracting with this Department had become an issue for the Board. Mark and Sandra Boyd were in attendance representing Brazos VFD. After the initial interview months ago with Chief Flavin and Mark Boyd, the ESD learned information presented was questioned. Efforts to find a solutions and answers to questions regarding Brazos VFD had been unresolved because of lack of response from this Department. Chief Lee was asked by the Board to address concerns but had encountered road blocks. Tye pointed out that the ESD Board tries not to get involved with operations. Lack of response to address safety concerns was an issue. Mark Boyd pointed out he had not received any response with a request for a meeting. Training schedule provided was not upgraded for structure fires. Training numbers for volunteers was found to be problematic. Lack of training overall in the last three years was questioned. Low call volume numbers do not allow Brazos volunteers to gain experience. Response to 911 calls is the responsibility of Dispatch, Brazos VFD continues to show up for 911 events when they have not been dispatched. Mark pointed out funds are not increasing in fact he discussed funds have decreased in recent years. Department deficiencies were outlined on zoom call meeting and no positive solutions were heard from Brazos leadership. Ken made a motion that Brazos VFD will not be dispatched or contracted until such time as the ESD Board is satisfied that the Board is interested in redoing a contract. Russell second. Motion passed 4-0. Ken made a motion to notify the Sheriff's office with protocol changes. Russell second. Motion passed 4-0. Mineral Wells, Lone Camp VFD and Santo VFD were asked to cover the Brazos VFD area. These departments had met and assigned new areas for fire service. Mistie ask for a map with changes.
- Discuss Coverage of VFIS Insurance policy- Mistie has been talking with VFIS about the new policy changes. The VFIS is adding Strawn to the policy. Strawn VFD plans includes a FRO in the future. Currently Strawn VFD is covered by the City of Strawn. City of Mineral Wells, Lone Camp VFD and Santo VFD will have separate policies. Discussions with all will be scheduled.
- Consider/ Vote on any VFIS Insurance policy coverage changes – Ken made a motion to update VFIS policy to cover all Departments except City of Mineral Wells, Santo VFD and Lone Camp VFD. Russell second. Motion passed 4-0.
- Approve/Reject Request Forms submitted – Santo VFD had a Request Form and a presentation. Santo VFD was requesting a Type 6 Engine. The requested heavy-duty engine would be built by BFX in Weatherford. Volunteers want to carry more equipment. They have two brush trucks that are constantly requiring repairs. Grants are not a possibility. TFS will only allow 2 trucks to a Department over multiple years. Santo VFD has received two trucks and is not eligible for another truck. The presenter explained that Santo VFD cannot take on any more debit. Estimate is for the truck and additional equipment is estimated at \$177,000 plus. Chief Lee had not seen the Santo Request Form, so no action was required. Lake Palo Pinto Chief Doug Henderson reported that he had turned in a Request for radios. Chief Lee had been out of town and reported that he did not have the Request available for this meeting. Russell made motion to table the request for Lake Palo Pinto VFD for radios. Ken second. Motion passed 4-0.
- Discuss/Consider Report on PK Building status Financial and Estimates – Ken explained that ESD had terminated the contract with MSB contractors. Drawings and all building information are ready to go out for sealed bids. Bids can go out tomorrow and will be returned October 20th. Bids must be opened publicly. Ken suggested a zoom meeting be scheduled for the 20th of October. Ken made a motion to move forward with concealed bid process. Russell second. Motion passed 4-0.

- Set date for next meeting- The next regular ESD meeting will be October 13th at 5:30pm. Location to be arranged.
- Adjourn- The meeting adjourned at 7:00pm

Dated this the 4th Day of October 2020

By Carolyn Land Carolyn Land, Secretary

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.