

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the 16th day of March 2021 at 5:00pm in the County Extension Building, 2215 South 5th Ave., Palo Pinto Texas, 76484.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Ken Backes called the meeting to Order at 5:05pm. The following Commissioners were present: Ken Backes, Gary Word and Carolyn Land. Tye Jackson was in route to the meeting. Russell Madden did not attend.
- Presentation/ Consideration TIRZ#2(Tax Increment Reinvestment Zone) Amendment by David Hawes- David explained the terms of the original contract that is in effect until 2029. Dave provided a map of the TIRZ Zone. Purpose of the zone to create infrastructure so that growth occurs in the County. Purpose of the Zone is to enter into agreements with developers to develop acreage that is currently appraised at Ag land tax rates. Utilities are added to the acreage to increase the value of the land. Increased appraisal values result more tax collection for all the taxing entities. This is important to the County because we need houses for folks to live in so they can work in the County. All taxing entities are involved in the TIRZ zone. Long term tax base protection for the County. Why should the ESD participate? Partnering with City of Mineral Wells and the other County taxing entities sends message we are all in this together. Baker is group moving forward with financing. Crazy Water Hotel trying to secure venues to move to Mineral Wells. Development of downtown Mineral Wells brings jobs and tax funds. City of Mineral Wells really wants the ESD to participate and be a part of preparing for the future of Palo Pinto County. Tye Jackson came into the meeting during the presentation.
- Public Comments and Announcements- No one wanted to speak to the Board.
- Approve/Amend/Discuss Minutes of previous meeting-Carolyn presented two sets of Minutes for consideration, February 9,2021 and Special Meeting March 10, 2021. Ken made a motion to approve the February 9, 2021 Minutes. Gary second. Motion passed 4-0. A Zoom meeting was held as a Special Meeting on March 10, 2021. Ken made a motion to approve the minutes of the Special Meeting on March 10,2021. Gary second. Motion passed 4-0.
- Treasures report – Mistie presented the following report:
 - Report/Discussion Money Market Account-
 - Reconciliate bank statement-The Money Market bank statement was presented to Commissioners. Ken made a motion to approve the reconciliation of the Money Market bank account. Gary second. Motion passed 4-0.
 - Regular checking
 - Approval of checks written since last meeting –No checks were written since the last meeting.
 - Reconciliate the bank statement- The bank statement and check book were reviewed by all Commissioners. Both reflect the same ending balance. Ken made a motion to approve the reconciliation of the Regular checking account. Gary second. Motion passed 4-0.
 - Approval of accounts payable- The following invoices were submitted for payment: Engie \$48.22, Brazos Networks \$517.99, \$450, SBA \$8,040.60 (tower rent), Midcom \$1,425, \$1,000, \$92 & \$1,325, Worley's Lube Center Plus \$7.00. Gary made motion to approve reconciliation of the bank account. Ken second. Motion passed 4-0.
 - Amend 2020 Budget- No amendments were presented.

Sales Tax checking

- Approval of checks written since last meeting- No checks were written since the last meeting.
- Reconciliate the bank statement- Both the bank statement and check book were reviewed by all Commissioners. Both reflect the same ending balance. Gary made a motion to approve the reconciliation of the Sales Tax checking account. Ken second. Motion passed 4-0.
- Approval of accounts payable- The following invoices were submitted for payment: American Communications \$5,157.50, Bennett's Office Supply \$23.17, United Coop \$25.11, PK Water Supply \$57.79, Gordon Water Dept. \$156.76, TXU \$336.69, United Coop \$25.11, Reliant \$1,005.91, Sacred Cross \$206,250.00, Sky Camp \$1,700 (Feb) & \$1,700 (March). Ken made motion to pay accounts payable from the Sales Tax account. Gary second. Motion passed 4-0.
- Amend 2020 EMS Budget-No amendments were presented.

PK Building checking

- Approve checks written since last meeting- No checks were submitted since the last meeting.
- Reconciliate bank statement-The PK Building check book and bank statement were presented. Both reflect the same ending balance. Ken made a motion to approve the reconcile the PK Building checking account. Gary second. Motion passed 4-0.
- Approval of accounts payable- Teinert Construction presented Application and Certification for payment. Commissioners were made aware of the payment process that will be used each month. A monthly inspection of the site will be arranged once Teinert sets up a trailer on the site. The Architect, Hospital and ESD will meet with the construction Superintendent. Gary made a motion to pay accounts payable including Teinert Construction as invoiced for \$38,227.50. Ken second. Motion passed 4-0. Ross Korkmas, PPGH CEO, reported that the ESD and hospital lawyers are working on procedures to make their payment on their portion of building. Details will be forthcoming.
- Amend 2020 PK Building Budget- No budget amendments were necessary.
- Discuss/ Update/Approve VFD Contract- The final draft of the VFD contract had not been returned from the Carlton Law firm. There was discussion about Contract content. Ken was asked to reach out to the Carlton's on getting final documents.
- Discuss Status/Report First Responder Program, Training and Grant and Schedule- Ken reported FRO Lake Palo Pinto are participating. PK East EMS school has completed an EMS class. Testing for EMS are currently underway so Ken was hopeful some will want to join the FRO. FRO training with Sacred Cross is being scheduled. Ken ask for positive comments in evaluating FRO program.
- Approve/Report Radio install/programing/performance FireNet Tower operations – Mike Simpson -BRA and Strawn radio reprogramming is finished. No issues with reprogramming. There were questions regarding number of radios. Mike explained he had 4 extra mobile radios. Mike suggested one radio go to Palo Pinto VFD and another to Sacred Cross. Ken made a motion to transfer mobile PM100 radios to Palo Pinto VFD and Sacred Cross. Gary second. Motion passed 4-0.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted.
- Approve/Discuss Interlocal Agreement between County and ESD #2 on generator Chestnut Mountain- Carolyn made a motion to approve the Interlocal Agreement between the County, ESD #1 and ESD #2 for the purchase of the generator for Chestnut Mountain Tower site. Ken second. Motion passed 4-0. Since ESD #1 had received an invoice and paid half the total amount invoiced for \$14,000, a second check for the remaining balance was written.
- Review 911 Call Sheets/Sacred Cross EMS- Dustin provided a handout. In February, fifty-seven calls for service were dispatched. During the freeze Sacred Cross did very well. PK East is the only building that loss power.

Gordon building air conditioner went out. Service call was made and a bill was left at the Department. Dustin presented an invoice. Ken made a motion to pay the invoice as presented. Gary second. Motion passed 4-0. Training with FRO should be scheduled. Charles Hinkle, CEO, explained that employees retired and they are looking for new staff.

- Approve/Report on status on EMS buildings and repair- Gordon building still need attention on the air conditioner. In the Graford building the 2 sinks in bathroom are pulling away from the wall. Contractor went by the building to look at dropping the ceiling. A bid should be sent in a few days.
- Discuss/Report Palo Pinto County Fire Chief & EMS Coordinator- Gary provided a handout. Santo had good turnout for grassland training. PK East will do skills training next weekend. Ranger is having Chaplain training April 9th and 10th. Graford VFD are still trying to find solutions for their tender.
- Approve/Consider Status Mineral Wells and Graford Fire truck- VFIS insurance has sent an adjuster to look at Graford's tender truck. A grant has been applied for by Graford VFD in effort to move forward with replacing this truck. Mineral Wells volunteers have paid the March payment on truck 135. Commissioners believe they still owe approximately \$30,000 on this truck. Carolyn ask for financial documents but have not been received. The Mineral Wells beast truck title was transferred into the ESD #1 name and new license plates were picked up.
- Approve/Reject Request Forms submitted – Request forms were submitted and reviewed. There was discussion about a percentage to be paid for Requests. Gary made a motion to pay 50% to purchase radios in the amount of \$1780 for PK East VFD and \$1675 for Lake Palo Pinto VFD. Ken second. Motion passed 4-0. Ken ask Chief Lee to get the word out regarding the 50% procedure for purchase of radios. Gary made a motion to pay half of Palo Pinto VFD truck purchase amounting to \$10,000. Ken second. Motion passed 4-0.
- Discuss/ Consider/ Approve Annual Reports returned – Lone Camp VFD submitted their Annual Report for consideration. There was discussion about insurance deduct and an advancement to Lone Camp VFD at prior ESD meeting. Ken made a motion to approve Lone Camp VFD Annual Report and pay this year's stipend of \$45,000 less advancement of \$7,510.00 for a total amount to be paid for \$37,490.00. Gary second. Motion passed 4-0.
- Set date for next meeting- The next regular ESD meeting was scheduled for April 13,2021 at 5:30pm at the County Extension office.
- Adjourn- The meeting adjourned at 7:10pm

Dated this the 20 Day of March 2021

By Carolyn Land Carolyn Land, Secretary

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.