

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the 14th day of October 2021 at 5:30pm in the County Extension Building, 2215 South 5th Ave., Palo Pinto Texas, 76484.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Tye Jackson called the meeting to Order at 5:35pm. ESD Commissioners present were Tye Jackson, Ken Backes, Gary Word, Russell Madden, and Carolyn Land.
- Public Comments and Announcements – No one wanted to address the Board.
- Approve/Amend/Discuss Minutes of previous meeting-September 9, 2021 & September 16-18, 2021 Minutes- Gary made a motion to approve the Minutes from the September 9, 2021 meeting. Russell second. Motion passed 5-0. Gary made a motion to approve the September 16-18 Minutes written for attending the SAF-D conference. Russell second. Motion passed 5-0.
- Treasures report – Mistie presented the following Financial Reports.
Report/Discussion Money Market Account-
 - Reconciliate bank statement- Commissioners reviewed the Money Market bank statement. Russell made a motion to approve the reconciliation of the Money Market bank statement. Gary second. Motion passed 5-0.

Regular checking

- Approval of checks written since last meeting – No checks were written since the last meeting.
- Reconciliate the bank statement- Both the bank statement and check book were presented to Commissioners. Both reflect the same ending balance. Russell made a motion to approve the reconciliation of the Regular bank statement. Gary second. Motion passed 5-0.
- Approval of accounts payable- The following invoices were submitted: Talley \$2,575.47, Engie \$57.54 & \$62.95, Verizon \$38.05, Worleys Lube Center Plus \$80, First Net \$74, Bennet's \$167.76, Palo Pinto Auditor \$6,908.44, and Midcom \$1,000 & \$208.48. Russell made motion to approve accounts payable. Gary second. Motion passed 5-0.
- Amend 2021 Budget- No budget amendments were submitted.

Sales Tax checking

- Approval of checks written since last meeting- No checks were written since the last meeting.
- Reconciliate the bank statement- Both the bank statement and check book were submitted for review. Both reflect the same ending balance. Russell made a motion to approve the reconciliation of the Sales Tax checking account. Russell second. Motion passed 5-0.
- Approval of accounts payable- The following invoices were submitted for payment: Sky Camp \$1,700, Brody Scrivner \$260, Gordon Water Department \$131.47, PK Water Supply \$62.14, & United Coop \$66.57. Gary made motion to approve the Sales Tax accounts payable. Russell second. Motion passed 5-0.
- Amend 2021 EMS Budget- No amendments were presented.

PK Building checking

- Approve checks written since last meeting- No checks were written since the last meeting.

- Reconciliate bank statement- Both the PK Building bank statement and check book were provided. Both reflect the same ending balance. Gary made a motion to approve the reconciliation of the PK building statement. Russell second. Motion passed 5-0.
- Approval of accounts payable- The Teinert Application #8 was presented for payment. Palo Pinto General Hospital has been billed and they are current on payment. Russell made a motion to pay Teinert Application #8. Gary second. Motion passed 5-0.
- Amend 2021 PK Building Budget- No amendments were presented.
- Discuss/ Consider/ Approve Interlocal Agreement Palo Pinto County- The Palo Pinto County/ ESD #1 Interlocal Agreement for County Emergency Medical Services was presented for consideration. The County will support EMS services in the amount of \$50,000 quarterly. The Agreement will begin October 1, 2021 and end September 30, 2022. Carolyn made a motion to approve the Interlocal Agreement. Gary second. Motion passed 5-0.
- Discuss/Consider/Approve Engagement letter Edgin, Parkman, Fleming & Fleming CPA firm Audit- Mistie presented the Engagement letter from Edgin, Parkman, Fleming, Fleming for consideration. Commissioners discussed details. Carolyn made the motion to approve the Engagement Letter for Edgin, Parkman, Fleming & Fleming CPA. Russell second. Motion passed 5-0.
- Approve/Report Radio install/programing/performance FireNet Tower operations – Mike Simpson reported FireNet Southwest amplifier came in and will be installed. Brazos VFD is still needing radios. Radios ordered are on back order. Mike is ready to flip the switch on 3 Fire Net towers. Sacred Cross radios are ready to have their radios programed. Ken made a motion to flip the switch on the towers within the next week. Russell second. Motion passed 5-0.
- Approve /Reject bids from Fire Departments for equipment purchased in access of \$50,000.00 dollars. No bids were presented for consideration.
- Review 911 Call Sheets/Sacred Cross EMS – Dustin provided a handout. One hundred six calls were received for the month of September. Three calls to PK West. Meeting with AMR was held about PK West coverage. Sacred Cross will be responsible for all calls to PK West area. Graford leak is back after recent rain. Tye ask that we reach out to Kent Ragle and ask him to look at the area leaking around a window at the Graford building.
- Discuss/Report Palo Pinto County Fire Chief & EMS Coordinator-Chief Lee presented a handout. PK East wants to join FRO and they will use a brush truck to respond. Gary sent an email in regards to the SFFMA memberships and no Chiefs have responded.
- Update Discussion PK Building Project-OAC Report- Russell reported that the PK building is 85% complete. Utility issues seem to be the biggest problem. Ready for concrete pour before the landscaping will be completed. Ribbon cutting is scheduled for November 19 at noon at the building.
- Approve/Consider Teinert Application- Teinert Application #8 was approved on Accounts payable.
- Discuss/ consider/Approve Teinert Construction Changes to PK Building Project- No changes were presented to be approved.
- Discuss SAF-D training certificates- Commissioners were reminded to go on-line and complete the registration. Commissioners are required to complete 6 hours of training.
- Set date for next meeting-The next meeting was scheduled for November 11, and December 16, 2021
- Adjourn- Meeting adjourned at 6:15pm.

Dated this the 1st Day of November 2021

By Carolyn Land Carolyn Land, Secretary

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of

a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.