

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the 11th day of November 2021 at 5:30pm in the County Extension Building, 2215 South 5th Ave., Palo Pinto Texas, 76484.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Vice-President Gary Word called the meeting to Order at 5:37pm. ESD Commissioners present was Ken Backes, Gary Word and Carolyn Land. Tye Jackson called to say he was on the road to the meeting. Russell Madden did not attend.
- Public Comments and Announcements - No one wanted to address the Board. Dale Marsh thanked those attending for their Military Service. Today is Veterans Day.
- Approve/Amend/Discuss Minutes of previous meeting- October 14,2021- Tye came into the meeting at this Agenda item. Gary made a motion to approve the minutes as written. Ken second. Motion passed 4-0.
- Treasures report – Mistie- Report Financials
Report/Discussion Money Market Account-
 - Reconciliate bank statement- Commissioners reviewed the Money Market bank statement. Carolyn made a motion to approve the reconciliation of the Money Market bank statement. Gary second. Motion passed 4-0.

Regular checking

- Approval of checks written since last meeting – No checks were written since the last meeting.
- Reconciliate the bank statement- Both the bank statement and check book were presented to Commissioners. Both reflect the same ending balance. Gary made a motion to approve the reconciliation of the Regular bank statement. Ken second. Motion passed 4-0.
- Approval of accounts payable- The following invoices were submitted for payment: Midcom \$1,000, Verizon \$76.06, First Net \$74, VFIS \$18,546, Texas Mutual \$214, Talley \$2,529.70, Palo Pinto Appraisal District \$5,554.08, City of Mineral Wells TIRZ \$4,586,82, & Engie \$42.88 \$44.63. Carolyn made a motion to approve accounts payable. Gary second. Motion passed 4-0.
- Amend 2021 Budget – No amendments were submitted.

Sales Tax checking

- Approval of checks written since last meeting- No checks were written.
- Reconciliate the bank statement- Both the bank statement and check book were presented to Commissioners. Both reflect the same ending balance. Ken made a motion to approve the reconciliation of the Regular bank statement. Gary second. Motion passed 4-0.
- Approval of accounts payable- The following invoices were submitted for payment: Sky Camp \$1,700, Brody Scrivner \$130, Gordon Water Department \$129.32, PK Water Supply \$117.30, United Coop \$39.29, Reliant \$1,164.73 & TXU \$1,877.27. Ken made motion to approve accounts payable. Gary second. Motion passed 4-0.
- Amend 2021 EMS Budget- No amendments were submitted.

PK Building checking

- Approve checks written since last meeting- One check was written since the last meeting to Discount Appliance for \$1,879.97. Carolyn made a motion to approve the check written since the last meeting. Gary second. Motion passed 4-0.

- Reconciliate bank statement- Both the bank statement and check book were presented to Commissioners. Both reflect the same ending balance. Gary made a motion to approve the reconciliation of the PK Building bank statement. Ken second. Motion passed 4-0.
- Approval of accounts payable- The Teinert Application #9 was presented. The Hospital portion of the Application will be billed. The following invoices were submitted for payment: Carolyn Land \$1,712.49 (refrigerator), Richards Sign \$4,505 & Able Mechanical \$610. Carolyn made motion to approve payment of accounts as presented. Gary second. Motion passed 4-0.
- Amend 2021 PK Building Budget- No amendments were presented.
- Approve/Report Radio install/programming/performance FireNet Tower operations – Mike Simpson had no report. Talley invoice for a second amplifier was approved in accounts payable. Invoicing was discussed.
- Report Palo Pinto County First Responder Organization- Ken Backes reported that PK East is on board with First Responder Organization. Ken added he will need to Order name tapes and T-shirts for PK FRO volunteers. Ken stated a letter to the State requesting ESD1 status with the State be upgraded to ALS protocol for FRO. Carolyn questioned whether the new ALS protocol had been approved by the ESD Board. Tye ask that a request for a vote be on the next month's Agenda. Mike Simpson reminded the Board that the PK radios have not been reprogramed and when the tower is switched PK East radios will not operate.
- Review 911 Call Sheets/Sacred Cross EMS- Dustin presented a report on October Calls. Seventy-four 911 calls were received. A handout will be sent to each Commissioner.
- Report Palo Pinto County Fire Chief & EMS Coordinator- Chief Gary Lee was not in attendance. No report was provided.
- Consider/Approve Letter to Santo requesting separate 501(c)(3)s-Insurance – ESD 1 provides an accident and sickness policy to all volunteers. If any department has employees that are paid and work more than 24 hours per week this policy will not cover them as they are no longer a volunteer. They would be considered a full-time employee. Mistie attended the Santo meeting and explained this to all in attendance. She suggested an option either separating the 2 entities, employees working 24 hours a week or less, or the employees that this affects must sign a waiver for ESD 1 stating they are aware they are not covered under the plan. Commissioners discussed insurance coverage and possible scenarios. Ken made a motion to approve the letter requesting that Santo VFD & EMS separate into two 501C3. Gary second. Motion passed 4-0.
- Update Discussion PK Building Project-OAC Report and Ribbon Cutting- The Ribbon Cutting for PK Building is scheduled for November 19 at noon. Judge Long will emcee the event. Lunch will be served. The Hospital Clinic will open for business as soon as equipment is delivered and announcement can be provided to the Community.
- Approve/Consider Teinert Application- The Teinert Application was approved in PK Building accounts payable.
- Discuss/ consider/Approve Teinert Construction Changes to PK Building Project- Three Amendments to the Teinert Contract were presented. Russell was not in attendance to explain change amendments.
- Discuss SAF-D training certificates- ESD Commissioners registered at the SAF-D Conference were reminded to go on line and receive training certificates. Mistie reminded Commissioners that SAF-D will hold another Conference February 17-19, 2022 in Round Rock
- Set date for next meeting- The next meeting date is December 16, 2021 at 5:30 the PK Building at 55 South FM 2353.
- Adjourn The meeting adjourned at 5:40pm.

Dated this the 18th Day of November 2021

By Carolyn Land Carolyn Land, Secretary

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.