

NOTICE

CALLED BOARD MEETING PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the 21st day of April 2022 at 5:30pm in the Possum Kingdom ESD Building, 55 South FM 2353, Graford, Texas 76449.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. Vice President Gary Word called the meeting to Order at 5:35pm. ESD Commissioners present were Gary Word, Mike Henderson, and Carolyn Land. Commissioners not present were Brent Nance and Tye Jackson. A quorum was established. Mistie Garland and Chief Gary Lee were also in attendance.
- Public Comments and Announcements -No one wanted to address the Board.
- Approve/Amend/Discuss Minutes of previous meeting-Land- March 10,2022 & April 13,2022- Mike made a motion approve the March 10th and April 13th Minutes as written. Carolyn second. Motion passed 3-0.
- Treasures report – Mistie- Report status 2021 Audit – Mistie reported that the Audit has been taken to Wichita Falls. An Audit content review was provided.
- Report/Discussion Money Market Account- A review of the bank statement was presented.
 - Reconciliate bank statement- The Money Market bank statement was provided. Carolyn made a motion to reconcile the bank statement. Mike second. Motion passed 3-0.

Regular checking

- Approval of checks written since last meeting – No checks were written since the last meeting.
- Reconciliate the bank statement- The bank statement and check book were provided for review. Both reflect the same ending balance. Mike made a motion to approve the reconciliation of the bank statement. Carolyn second. Motion passed 3-0.
- Approval of accounts payable- Invoices were provided. Commissioners reviewed all. Mike made a motion to approve accounts payable. Carolyn second. Motion passed 3-0.
- Amend 2022 Budget- No amendments were submitted.

Sales Tax checking

- Approval of checks written since last meeting- Two checks were written since the last meeting. PK Water Supply and Gordon Water Department checks were written. Mike made a motion to approve checks written since the last meeting. Motion passed 3-0.
- Reconciliate the bank statement- Commissioners were provided both the Sales bank statement and check book. Mike made a motion to approve the reconciliation of the bank statement. Carolyn second. Motion passed 3-0.
- Approval of accounts payable- Invoices were presented. Commissioners reviewed all. Mike made a motion to approve Sales Tax accounts payable. Carolyn second. Motion passed 3-0.
- Amend 2022 EMS Budget- No amendments were submitted.

PK Building checking

- Approve checks written since last meeting- No checks were written since the last meeting.

- Reconciliate bank statement- The PK building bank statement and check book were provided. Both reflect the same ending balance. Mike made a motion to approve the PK Building reconciliation of the bank statement. Carolyn second. Motion passed 3-0.
- Approval of accounts payable- Invoices were reviewed. Mike made a motion to pay accounts payable. Carolyn second. Motion passed 3-0.
- Discuss budget for PK Building- No amendments were submitted.
- Report/Discuss/ Approve VFD Contract and Annual Report funding- Lone Camp VFD provided their Annual Report for consideration. Mike made a motion to approve Lone Camp VFD funding. Carolyn second. Motion passed 3-0.
- Discuss Status/Report/Take action First Responder Program, Training and Grant and Schedule for all—Chief Lee reported they had a zoom meeting with DSHS, State Agency that oversees FRO's. A couple of problems remain an issue. Protocols will need to be amended. There was discussion.
- Approve/Report Radio install/programing/performance FireNet Tower operations – Mike Simpson reported a complete failure at Fire Northeast at Graford. Mike believes that a lightning strike took out most of the equipment. Replacement and spare parts were ordered. All repairs have been made. Mike did not find evidence of a lightning strike; no insurance claim was filed. Tower Southwest at Strawn was repaired and is back up and working. Insurance claim paid for repairs on the Southwest Tower
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. Dale Marsh, PK East VFD Board President, reported that PK East will be building a metal building for their ladder truck. The new metal building will be paid for with donations.
- Review 911 Call Sheets/Sacred Cross EMS- Sacred Cross reported they are 100 % staffed. Purchased two trucks for PK West that are have been added to the Sacred Cross fleet.
- Discuss/Report Palo Pinto County Fire Chief & EMS Coordinator- Gary- Reported an inspection was done on tank location for another RV Park on Hwy 281. Chief Lee discussed the fire at The Cliffs Resort that burned two hotel units. An investigation by County and ATF was conducted.
- Discuss/Report on single dispatch system for the County- Nathan Molder provided a handout and report. The report was about using a single dispatch system for all VFDs. E-Dispatch was chosen as the recommendation for County wide use. Only Departments not using e-dispatch are Graford, Lake Palo Pinto, and PK West. Number of users and number of tones needs to be researched. Administrator for each Department would need to be assigned. Mass text message is a feature of this system. Should increase communication abilities. There was discussion for and against all Departments being on one system.
- Discuss policy for Peer Review Committee- Gary presented a Peer Review Committee presentation. In the County there remains issues where individual volunteers break Department and ESD policies. Gary reported that the policy violations are reported to Fire Chiefs and “nothing seems to happen”. The same policy violations occur again. No action was taken by the Board.
- Approve/Reject Request Forms submitted-No request forms were submitted.
- Discuss/Consider report for ESD PK Building 55 S FM2353, Gordon EMS Building & Graford VFD Building- Commissioners discussed each building and issues.
- Consider bid for landscaping PK Building-Carolyn reported that two landscape businesses have been contacted. No bids were received before the meeting.
- Report on Calendar for Events- PK Family Health Spectacular, PKLA Annual Meeting- PK Family Health Spectacular is scheduled for May 14th at the ESD Building. Food trucks and activities are planned at the building. The PKLA Annual Meeting is scheduled for June 11th at the Chamber building.
- Set date for next meeting-. The next ESD meeting was scheduled for May 19, 2022 at 5:30pm at the ESD building.
- Adjourn- Meeting adjourned at 5:38pm

Dated this the 25th Day of April 2022

By Carolyn Land Carolyn Land, Secretary

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.