

NOTICE

CALLED BOARD MEETING

PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the 10th day of April 2023 at 5:30pm in the Possum Kingdom ESD Building, 55 South FM 2353, Graford, Texas 76449.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Mike Henderson called the meeting to Order at 5:33pm. ESD Commissioners present were Mike Henderson, Brent Nance, Rodney Hall and Carolyn Land. Emergency Service Coordinator Mistie Garland was also in attendance.
- Accept ESD Commissioner Resignation- Tye Jackson submitted his resignation effective March 31, 2023. Brent made a motion to accept the resignation. Rodney second. Motion passed 4-0.
- Public Comments and Announcements – Carolyn reported on a meeting between Parker, Palo Pinto and Stephens County regarding the creation of Special Water Utility Board that is to be called Cross Timbers Regional Utility District. Highlights of the efforts to form the Utility District by Representative Glenn Rogers were discussed. Commissioners decided to write a Resolution in support of the formation of the Cross-Timbers Utility District. A special meeting will be called on Friday, April 14, 2023 so the Resolution is on an Agenda and can be signed and submitted.
- Approve/Amend/Discuss Minutes of previous meeting-Land- Minutes March 17, 2023 Brent made a motion to approve the March 17, 2023 minutes as written. Rodney second. Motion passed 4-0.
- Treasures report – Discuss status of Audit – Mistie reported that she had delivered the Audit to Wichita Falls.
- Treasures report – Mistie
 - Consider approve accounts payable- ESD Commissioners reviewed invoices and accounts payable. Brent made a motion to approve all 4 accounts payable as presented. Rodney second. Motion passed 4-0.
 - Reconciliation of bank statements- Bank statements and check books were provided. Commissioners reviewed all. Brent made a motion to approve reconciliation of the four bank accounts. Rodney second. Motion passed 4-0.
- Review/Approve VFD Contract & Annual Report- Both Lone Camp and Brazos VFD have turned in their Annual Reports. Departments were asked to attend a meeting with ESD to finalize and make payment to Departments.
- Report Order Authorizing Fees for Certain Emergency, Fire and Rescue Services-Kelli was asked to write a Demand letter for payment of fees to Volunteer fire Departments. To date no law suit has been filed on the Control burn that got out of control on the Set Ranch.
- Approve/Report Radio install/programing/performance FireNet Tower operations – Mike Simpson reported Southeast and Northeast towers are experiencing power supply issues. Sacred Cross radios have arrived and need to be installed. Quantar project is still being worked on and projected completion should be this summer. Texas Division of Emergency Management Conference will be held in Fort Worth in May. Carolyn made a motion to pay \$300 for Mike to attend the conference. Rodney second. Motion passed 4-0.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted.
- Review 911 Call Sheets/Sacred Cross- Dustin provided a handout. In March, Sacred Cross responded to 82 calls. Response times were reviewed. Radio communication between Palo Pinto and Stephens County needs to be addressed. Calls to the west side of PK show a faster response time when they come out of Stephens County.

- Report Grant Applications- Rodney reported that only 2 Departments in the county had received workmen comp reimbursement. TFS allows a Department to receive a maximum of two truck grants. Rodney discussed changes with the Application process and encouraged Departments to apply for all grants.
- Discuss/Report County Fire Calls- Mistie provided a Fire Call sheet report for review. Information provided on the Call sheets was discussed.
- Report Operational Group- Chief Flavin reported that the MW tender is back in service. Approximately four Departments will participate in car fire training in Palo Pinto. Mineral Wells water restrictions require that less than 1,000 gallons can be used for training. Over 30 volunteers have signed up to participate in training. Preliminary stages of organizing a strike team will be discussed in upcoming meetings.
- Receive Request Forms- No request forms were received.
- Discuss/Approve Efforts Special Election to raise ESD #1 tax cap- The Carlton Law Firm was called to check on dates for Election Notice that is to appear in the Weatherford Democrat before the May 6, 2023 election.
- Discuss/Consider report for ESD PK Building 55 S FM2353, Gordon EMS Building & Graford VFD Building- Brent offered to call another insulation company about getting an estimate for another layer of foam for the Gordon Building.
- Discuss/Reports from SAF-D Third Tuesday Efforts Austin -Carolyn attended the SAFE-D 3rd Tuesday Effort in Austin. She outlined Bills that have been filed in the 88th Legislative session.
- Set date for next meeting- The next ESD meeting was scheduled for May 8, 2023 at 5:30pm at the PK ESD building at 55 S. FM 2353, Graford, Texas, 76449.
- Adjourn- The meeting adjourned at 6:45pm.

Dated this the 15 Day of April 2023

By Carolyn Land Carolyn Land, Secretary

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.