

# NOTICE

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## CALLED BOARD MEETING

### PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the 7th day of June 2023 at 5:30pm in the Possum Kingdom ESD Building, 55 South FM 2353, Graford, Texas 76449.

The following subjects were discussed, considered, passed, or adopted to-wit.

- Call to order and establish quorum. President Mike Henderson called the meeting to Order at 5:30pm. ESD Commissioners present were Mike Henderson, Brent Nance, Rodney Hall, Marvin Slimp and Carolyn Land. A quorum was established. Emergency Coordinator Mistie Garland was in attendance.
- Public Comments and Announcements- No one wanted to address the Board.
- Approve/Amend/Discuss Minutes of previous meeting-Land- Minutes May 8<sup>th</sup> and 15<sup>th</sup> and 29<sup>th</sup> Brent made a motion to approve the minutes of all three meetings as presented. Rodney second. Motion passed 5-0.
- Treasures report – Discuss Audit presentation Commissioners Court- ESD Commissioners discussed the presentation of the Audit that needs to be made in County Commissioners Court on June 12, 2023. ESD Commissioners decided that Rodney Hall should make the presentation of the Audit.
- Treasures report – Mistie- Request/ Approve new laptop of Emergency Service Coordinator. Brent made a motion to approve up to \$3,500 for a new laptop and programing. Rodney second. Motion passed 5-0.
  - Consider approve accounts payable-Invoices for all accounts were presented for review. Brent made a motion to approve accounts payable on all accounts. Rodney second. Motion passed 5-0.
  - Reconciliation of bank statements- The bank statements of all accounts were provided for review. Brent made a motion approve the reconciliation of the bank statements as provided. Marvin second. Motion passed 5-0.
- Review/Approve VFD Contract & Annual Report – Strawn VFD, PK West Side VFD, Strawn VFD Chief and training officer attended to meet with the ESD Board regarding their contract and Annual Report. Carolyn made a motion to pay Strawn VFD their tax money. Rodney second. Motion passed 5-0. PK West Side VFD and Santo VFD Annual Reports were received.
- Approve/Report Radio install/programing/performance FireNet Tower operations – Mike Simpson reported tomorrow he will pick up parts for Quantar. He explained that the install needs to be done at one time. End of August the Quantar Project should be complete. Stephens County radios system was discussed with Mike and Dustin. All agreed there was still work that needs to be addressed so that Stephens County can communicate with Palo Pinto County. BRA tower owner CTI contract was reviewed by Mike. BRA should be approached as the renewal date approaches.
- Approve /Reject bids from Fire Departments for equipment purchased in excess of \$50,000.00 dollars. No bids were submitted.
- Review 911 Call Sheets/Sacred Cross – Dustin provided a written report. His review of the May data includes 98 total calls and 4 air medical transports. Response times were also reviewed. Dustin reported a need for more batteries. After reviewing the budget, funds were available for batteries. Mike was asked to order batteries.
- Discuss/Report County Fire Calls – Mistie reported eighteen Fire Calls in the County for May. Rain throughout the entire County. The Burn Ban is Off.
- Discuss hiring part-time fire chief /trainer – Rodney spoke about hiring someone. He stressed ISO rating. Mike explained that we should look at hiring for our next budget year. Carolyn went through the hiring process that was used when Chief Lee was hired. Brent felt a full- time employee in this position would be more effective. There was discussion.

- Discuss/Consider report for ESD PK Building 55 S FM2353, Gordon EMS Building & Graford VFD Building- Commissioners discussed the need for an exhaust fan at the Gordon EMS building.
- Set date for next meeting- The next ESD regular meeting was scheduled for July 10,2023. A June 21, 2023 workshop was scheduled.
- Adjourn-The meeting adjourned at 7pm

Dated this the 10<sup>th</sup> Day of June 2023

By Carolyn Land Carolyn Land, Secretary

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. mfh