

NOTICE

Minutes



PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #1 Minutes

Palo Pinto County Emergency Services District # 1 Board met on the ¹³ ~~6th~~ ^{May} day of March 2024 at 6:00pm in the Possum Kingdom ESD Building, 55 South FM 2353, Graford, Texas 76449.

The following subjects will be discussed.

- Call to order and establish quorum – Meeting was called to order at 5:00 pm. All board members were present.
- Public Comments and Announcements – No public comments
- Job Posting Notice – Discussed and made changes to job posting. Will be posted on the TCFP, SFFMA job boards and the ESD website.
- Job Description – Discussed and made changes to the description. Will post on the ESD website.
- Benefits Package
 - Insurance – Will review insurance options
 - Retirement – TCDRS retirement
 - Truck – ESD truck will be a take home vehicle
 - Fuel / Mileage Report – Report will be created for position
- Budget / Expenses – To be discussed at future budget workshops
- Hiring Process
 - Accepting Resumes – Resumes will be emailed to board@palopintoesd1.com
 - Interview Process
 - Scoring Matrix – Jessica will create a matrix
 - Background Investigation - Discussed
 - Letter of Recommendation from Fire Chief or Immediate Supervisor from Previous Job if Employed Less Than 10 Years at Said Department – Discussed and must come from previous employer.
 - Driving Record – Driving record will be obtained by the board
- Adjourn – Meeting adjourned at 7:04
 - Motion: Brad Potter
 - Second: Jessica Rangel

Dated this the 13 Day of May 2023

Recorded By  Board Secretary 

Any member of the public who desires to address the Board regarding a specific item on the Agenda will have the opportunity to address the ESD Board when that Agenda item is discussed. Comments of the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items. The Palo Pinto County Emergency Services District #1 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the item listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.