



**MINUTES OF REGULAR MEETING
PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT No.1
February 12, 2025**

STATE OF TEXAS
COUNTY OF PALO PINTO

The Board of Commissioners (“Board”) of the Palo Pinto County Emergency Services District No.1 (“ESD”) met in a regular meeting, open to the public, on February 12, 2025, at 6:00 p.m. at the ESD administrative building located at 55 South FM 2353 Graford, Texas 76449, pursuant to a notice (“Notice”) duly given in accordance with law. A true and correct copy of the Notice is attached to these Minutes.

General Matters

1. Call To Order and Establish Quorum.

The following ESD Commissioners were present, establishing a quorum:

<u>Commissioner</u>	<u>Position</u>	<u>In Attendance</u>
Brent Nance	President	Yes
Rodney Hall	Vice President	Yes
Mike Carter	Secretary	Yes
Brad Potter	Treasurer	Yes
Brett McGuire	Assistant Treasurer	Yes

The ESD Fire Chief Danny Watkins and ESD Administrator Mistie Garland Clasby were also present at the meeting along with representatives of several Fire Departments, representatives of Sacred Cross EMS, and other citizens.

2. Public Comments and Announcements.

No public comments were made.

3. Discuss/Consider/Take Action on Minutes of Previous ESD Board Meeting Held on January 15, 2025.

Commissioner Carter, Board Secretary, directed the Board’s attention to the meeting materials containing minutes for the January 15, 2025 regular Board meeting.

to perform GIS data entry and data management services, plus other services as described in Ms. Fabian's proposal, (ii) for an interim and temporary period while ESD staff is obtaining training, (iii) at a rate of no more than \$200.00 per week, and (iv) to make the necessary 2025 ad valorem and/or sales tax budget amendments as needed. Commissioner Carter seconded the motion. A discussion on the matters occurred. At the conclusion of the discussions on the matters the motion passed 5 ayes / 0 nays.

10. Discuss/Consider/Take Action on 2025 Strategic Plan, including funding one or more specific items set forth in the plan.

Commissioner Carter provided an update on implementing an ESD Marine 1 fire/rescue response on Possum Kingdom Lake, including the availability of the surplus BRA boat, and other used boats with varying price points and operational capabilities. A discussion occurred on the matters. No formal action was taken by the Board on the matters discussed.

Commissioner Carter requested that the Board move forward with funding part-time paid ESD staffing at the Battalion level to (i) supplement Chief 1 during multi-alarm incidents, large scale incidents, and mutual aid incidents, and (ii) substitute for Chief 1 during non-working hours, time off, FEMA deployments, and vacation. He stated that the 2025 Strategic Plan estimated \$19,500.00 per year for such staffing at \$125 per day and an average of three (3) days per week. Commissioner Hall made a motion to (i) approve \$19,500.00 for funding part-time paid ESD staffing at the Battalion level effective January 1, 2025, plus an additional \$4,000.00 per year for workers compensation insurance coverage, and (ii) make the necessary 2025 ad valorem and/or sales tax budget amendments as needed. Commissioner Potter seconded the motion. A discussion on the matters occurred. At the conclusion of the discussions on the matters the motion passed 5 ayes / 0 nays.

11. Discuss/Consider/Take Action on Emergency Generators for Possum Kingdom, Graford, and Gordon EMS Stations.

Commissioner Nance presented the case for emergency power generators at the indicated EMS stations. He provided estimates for generator purchase and installation at each station. Commissioner McGuire made a motion to (i) approve the purchase and installation of emergency generators for the Possum Kingdom, Graford, and Gordon EMS stations at a cumulative cost not to exceed \$40,000.00, and (ii) make the necessary 2025 ad valorem and/or sales tax budget amendments as needed. Commissioner Potter seconded the motion. A discussion on the matters occurred. At the conclusion of the discussions on the matters the motion passed 5 ayes / 0 nays.

12. Discuss/Consider/Take Action on Public Information Relations and Media Management Proposal from Broad PR Inc.

The Commissioners discussed Broad PR Inc. proposal contained in the meeting materials. At the conclusion of the discussions on the matters the Board unanimously agreed to take no action on the item.

Other Business

13. Set date for next meeting – March 12, 2025.

14. Adjourn.

Commissioner Carter made a motion to adjourn. Commissioner Nance seconded the motion. No discussion. The motion passed 5 ayes / 0 nays.